



SCRUTINY BOARD (CITY AND REGIONAL PARTNERSHIPS)

Meeting to be held in Civic Hall, Leeds on
Wednesday, 9th December, 2009 at 10.00 am

(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)

MEMBERSHIP

Councillors

- B Atha - Kirkstall;
- P Davey - City and Hunslet;
- G Driver - Middleton Park;
- J Dunn - Ardsley and Robin Hood;
- C Fox - Adel and Wharfedale;
- A Hussain - Gipton and Harehills;
- M Lyons - Temple Newsam;
- J Matthews - Headingley;
- R Pryke - Burmantofts and Richmond Hill;
- F Robinson - Calverley and Farsley;
- A Shelbrooke - Harewood;
- S Smith (Chair) - Rothwell;

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Principal Scrutiny Advisor:
Richard Mills
Tel: 2474557

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Chief Democratic Services Officer at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To receive and approve the minutes of the previous meeting held on 5 November 2009</p>	1 - 4
7			<p>YORKSHIRE FORWARD</p> <p>To receive and consider the attached report of the Head of Scrutiny and Member Development</p>	5 - 24
8			<p>JOINT SERVICES CENTRE AT KIRKSTALL</p> <p>To receive and consider the attached report of the Head of Scrutiny and Member Development</p>	25 - 42
9			<p>RECOMMENDATION TRACKING</p> <p>To receive and consider the attached report of the Head of Scrutiny and Member Development</p>	43 - 58
10			<p>WORK PROGRAMME</p> <p>To receive and consider the attached report of the Head of Scrutiny and Member Development</p>	59 - 106

Item No	Ward/Equal Opportunities	Item Not Open		Page No
11			DATE AND TIME OF NEXT MEETING Thursday, 7 January 2010. Pre-meeting for all Members at 9.30 a.m.	

Agenda Item 6

SCRUTINY BOARD (CITY AND REGIONAL PARTNERSHIPS)

THURSDAY, 5TH NOVEMBER, 2009

PRESENT: Councillor S Smith in the Chair

Councillors B Atha, P Davey, G Driver,
J Dunn, C Fox, M Lyons, J Matthews,
R Pryke and A Shelbrooke

29 **Declarations of Interest**

No declarations of interest were made.

30 **Apologies for Absence**

An apology for absence from the meeting was submitted on behalf of Councillor F. Robinson.

31 **Minutes - 8th October 2009**

RESOLVED – That the minutes of the meeting held on 8th October 2009 be confirmed as a correct record.

32 **Matters Arising from the Minutes**

(a) City Region Governance Arrangements (Min. No. 22 refers)

Further to Minute No. 22, 8th October 2009, it was agreed, following prior discussions between the Chair, the Chair of the Scrutiny Board (Environment and Neighbourhoods) and the relevant Executive Board Member, that this Board should undertake a Scrutiny Inquiry in relation to the Homes and Community Agency (HCA)/ Housing and Regeneration Joint Board.

It was noted that there would also be a report to the meeting on 7th January 2009 regarding the other governance and proportionality issues discussed on 8th October 2009.

(b) City Region Employment and Skills Board (Min. No. 23 refers)

Further to Minute No. 23, 8th October 2009, it was noted that a further report on the development of a City Region Employment and Skills Board would be submitted to the 4th February 2010 meeting.

Reference was made to the need for up to date information on employment and skills issues to be monitored on a more frequent basis for Scrutiny input to be effective.

A request was also made for any future reports to include details of the training curricula of the new City College.

(c) Scrutiny Inquiry – Integrated Transport Strategies for Leeds (Min. No. 24 refers)

It was agreed to call the following as witnesses at the 7th January 2010 meeting :-

Mr Ian Williams, Director of Business Representation and Policy, Leeds Chamber of Commerce;
Councillor G.E. Hall, Scholes Parish Council;
The Chair, or failing that the Deputy Chair, of METRO.

(d) Vision for Leeds 2011 to 2030 (Min. No. 25 refers)

It was noted that all Scrutiny Boards would be receiving a report on this matter, which will next be considered by this Board on 4th February 2010.

(e) Planning Documents from Partner Organisations (Min. No. 26 refers)

Further to Minute No.26, 8th October 2009, it was agreed in principle to change the date of the December Board meeting, from 10th to 9th December at 10.00am, to accommodate the Chief Executive of Yorkshire Forward, subject to the Board's Principal Scrutiny Advisor contacting all Board Members to check their availability.

(N.B. Councillor C. Fox joined the meeting at 10.12 am, during the consideration of this item).

33 Joint Service Centre at Kirkstall

Further to Minute No. 17, 10th September 2009, the Board received and considered a report from the Deputy Chief Executive to the Executive Board on 14th October 2009, and an update report from the Acting Director of Finance, NHS Leeds, regarding why it was highly unlikely that the Primary Care Trust (PCT) would be proceeding with the development, in conjunction with the City Council, of a previously proposed Joint Service Centre at Kirkstall.

Present at the meeting and responding to Members' queries and comments were :-

David Outram, Chief Officer, Public Private Partnerships Unit, Leeds City Council

Ms Visseh Pejhan-Sykes, Acting Director of Finance, NHS Leeds

- David Outram outlined the history of the project, as contained in the accompanying report of the Deputy Chief Executive to the Executive Board on 14th October 2009;
- Visseh Pejhan-Sykes reported in detail on the changed circumstances, both financial and operational, which made it highly unlikely that the PCT would proceed with the project. These were summarised in the updated briefing paper circulated to the Board. A final decision was expected at the PCT Board Meeting on 19th November 2009;
- Members expressed grave concern regarding the 11th hour change of heart on the part of the PCT. The City Council had been working on this joint project in good faith with the PCT since 2003. Even as late as October 2008, the PCT had been widely consulting local residents on the proposal. This last minute change of heart and policy represented a bitter disappointment for local residents and Members, who were hoping that this project would help to kick-start the re-generation of this part of Kirkstall;
- Reference was made to the un-elected nature of the PCT Board and a corresponding lack of public accountability when issues such as this occurred;
- Reference was also made to the amount of resources the Council had now effectively wasted in pursuing this joint proposal, and whether there were any lessons to be learned from this episode, particularly regarding the credibility of the Strategic Service Delivery Planning process and the role of the Plan Review Board.

RESOLVED – (a) That the reports be noted, and the officers be thanked for the manner in which they have responded to Members’ queries and comments;

(b) That the Board receives further reports regarding the decision of NHS Leeds on this matter, a ‘ lessons learnt ‘ report, including details of the amount of resources expended by the Council on this scheme, and a review of the Strategic Service Delivery Planning process and the role of the Plan Review Board, to include specific reference to this particular project.

(N.B. Councillor A. Shelbrooke left the meeting at 10.56am, during the consideration of this item).

34 Recommendation Tracking

The Head of Scrutiny and Member Development submitted a report updating the Board on progress in implementing the recommendations arising from the Board’s Inquiry into the role of the Voluntary, Community and Faith Sector in Council-led community engagement, published in March 2009.

In considering the report, reference was made to the importance of progressing Recommendation 3(b), which related to developing sustainable commissioning strategies which would help to safeguard and aid continuity in respect of, in particular, smaller organisations in the VCF Sector, which were providing invaluable services and support to local communities. More detailed

information on this particular issue was requested for inclusion in the next update report.

RESOLVED – That the report be received and noted, including the classifications in respect of progress on each of the Board's original recommendations, and a further update report be submitted in due course.

35 Work Programme

The Head of Scrutiny and Member Development submitted the Board's work programme, updated to reflect decisions taken at previous meetings, together with a relevant extract from the Council's Forward Plan of Key Decisions for the period 1st November 2009 to 28th February 2010 and a copy of the minutes of the Executive Board meeting held on 14th October 2009.

Reference was made to the recent revelation, in connection with the proposed Leeds Arena development, that any proposed decisions of Yorkshire Forward which involved investment on their part of £10m or more were subject to approval by a Government assessment body in London. It was regarded that any further investigation on this issue should more appropriately be undertaken by the Scrutiny Board (City Development).

RESOLVED – That subject to the above comments, and any changes necessary as a result of today's meeting, the Board's work programme be received and approved.

36 Date and Time of Next Meeting

Wednesday 9th December 2009, at 10.00am (Pre-Meeting 9.30am), subject to further consultation by the Board's Principal Scrutiny Advisor (see Min. No. 32(e)).



Originator: Richard Mills

Tel:247 4557

Report of the Head of Scrutiny and Member Development

Scrutiny Board (City and Regional Partnerships)

Date: 9th December 2009

Subject: Yorkshire Forward

Electoral Wards Affected: All

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 The Scrutiny Board on 8th October considered a number of partner organisations planning documents including an Executive Summary of Yorkshire Forward's Corporate Plan.
- 1.2 It was agreed at this meeting that the Chief Executive of Yorkshire Forward be invited to attend a future meeting of this Board to talk about schemes funded by them in the City Region and how they are determined and prioritised.
- 1.3 In addition the Director of City Development was asked to submit a paper detailing the schemes in Leeds which are funded or part funded by Yorkshire Forward and broken down on an area basis indicating the schemes and the funding involved.

2.0 Yorkshire Forward

- 2.1 Mr Tom Riordan, Chief Executive, Yorkshire Forward has confirmed his attendance at today's meeting to talk about Yorkshire Forward and respond to Members questions.
- 2.2 A briefing note has been provided by Yorkshire Forward and is attached as an appendix.

3.0 City Development

- 3.1 A report of the Director of City Development on schemes funded or part funded by Yorkshire Forward in Leeds is also attached.

4.0 Recommendations

4.1 The Board is requested to:

- (i) Hear from the Chief Executive of Yorkshire Forward, comment and ask questions and receive the briefing note.
- (ii) Receive and comment on the report of the Director of City Development.
- (iii) Determine from the documents provided and the discussion whether the Board wishes to undertake any further scrutiny of this matter.

Background Papers

None used



Evidence submission to Leeds City Council Scrutiny Board November 2009

Introduction

To give the scrutiny committee a flavour of the work we undertake this submission will cover three areas: How we will work to produce and deliver, with the region, the new Integrated Regional Strategy, how we have dealt with and deal with 'economic shocks' and finally the work we have undertaken as part of our People and Places agenda. It will then give a short overview of a selection of Yorkshire Forward funded work in the Leeds area.

Integrated Regional Strategy

Yorkshire Forward is embracing the challenge of developing the new Integrated Regional Strategy (IRS), recognising the huge potential that exists from better integration of economic development, and associated housing, transport and regeneration developments with the statutory planning system. We also very much welcome the opportunity to frame activity on economic development in the overall context of improving quality of life for our region's residents.

Yorkshire Forward has experience of drafting and delivering three Regional Economic Strategies. This has furnished us with an excellent understanding of how to go about generating ownership and agreement of the strategic priorities for the region. Our role and experience in providing strategic leadership to the region will be all the more important as we begin to develop the IRS.

The evidence gathering phase is crucial to achieving buy-in and support, and again Yorkshire Forward has significant experience and considerable capacity in this field. Recently we have been devoting significant efforts to ensuring that our in house expertise is strongly supporting the work of all our partners in the region, and not just seen as an internal resource. Further bolstering regional capacity for evidence gathering, we continue to support and resource Yorkshire Futures, who will have a key role to play establishing the evidence on which the IRS is based.

The lead role activity that Yorkshire Forward will assume as a result of the new regional governance structures includes:

- leading and supporting the Transport and Regional Work and Skills Partnership Boards
- providing secretariat support to the Joint Regional Board
- organising significant regional events on behalf of the Joint Regional Board

We have significant experience of managing and supporting our own Boards and a strong track record of organising and running professional events that make a real difference. This expertise will be used during the development of the IRS to ensure the governance structures receive excellent support enabling them to achieve their ambitions. We have a strong Transport team, and have in the past provided significant knowledge and financial support to the transport elements of the Regional Funding Allocation (RFA). We have developed this capacity, and taken the lead on transport as we recognise that particularly in our region, there are very strong links between transport and economic development.

We developed the regional governance arrangements quite early during the Government consultation on SNR in 2008, based on the strong understanding and partnership approach that exists between the RDA and Local Authorities in the region. Continuing and developing this close working relationship will be key to the success of the IRS. Through the Joint Regional Board, Yorkshire Forward Board Members and Local Authority Leaders are improving and

developing this relationship, recognising that both sides have a distinctive contribution to the joint approach to the development of the IRS.

Economic shocks

A key element of Yorkshire Forward's work is dealing with regional economic shocks. We have a proven record of stepping in quickly and effectively to support business when national, regional or local economic conditions become particularly challenging. There are 3 specific examples of this; Foot and Mouth in 2001, the floods in 2007 and the economic downturn in 2008-to the present.

We are able to intervene quickly and flexibly because of our regional nature and the expertise we have of dealing with large scale economic difficulties.

Foot and Mouth

On 21 February 2001 the European Commission banned milk, meat and livestock export from Britain following a foot and mouth outbreak at a UK abattoir. Just a few weeks later there had been outbreaks all across the country.

By the end of March as the Ministry of Agriculture Fisheries and Food (MAFF) was still dealing with the outbreaks, we were able to release £600,000 for a recovery fund to help rural communities in Yorkshire and Humber with the economic impact of the disease. In June we launched a Foot and Mouth Recovery Programme with initial hardship grants of £2,000 each. The grants were paid directly into bank accounts to help businesses overcome the short-term impact of the crisis. The second phase of the plan in July, made payments to non-agricultural businesses affected by foot and mouth.

This was quickly followed by the third and final stage, which sought ideas from business associations and other umbrella organisations to help boost the rural economy. The total Recovery Fund was £2.5m and the final £500,000 was made available to be used for collaborative projects which deliver an added value to individual businesses.

Evaluation of the project showed that more than 5000 jobs were safeguarded or created and more than 900 businesses created or supported through Yorkshire Forward's interventions.

The Floods 2007

Our region was particularly hard-hit by the floods of summer 2007, but Yorkshire Forward responded quickly, setting up a helpline within four days of the floods and establishing a £5m business recovery fund to help affected businesses to begin trading again as soon as possible. South Yorkshire and Hull businesses were particularly hard hit, but areas across the region suffered flooding.

The funding was split between 3 initiatives:

- Small Business Recovery Scheme (including farms)
- Medium/Large Business Recovery Scheme
- Very large businesses bespoke support

The funds helped a huge range of businesses from childminders working out of their own home to very large international firms. The funds were accessed through a one page form and we worked with our local authority and business support partners to identify businesses in need of support.

Within seven days of the fund being set up, the first payment was made to a Rotherham-based company and over the course of the next nine months Yorkshire Forward awarded more than £4 million to 1180 small, medium and large companies.

Economic downturn

Yorkshire Forward's current priority is our economic downturn work. Our work centres around supporting businesses to work through the recession, stepping in to manage large scale redundancies and working with the region's financial services both to manage their own possible restructuring and their lending to business. Our work in the region is strategic, proactive and reactive – a combination we believe will best enable the region to weather the current economic climate.

Strategic

Financial Services Taskforce

Just days after HBOS/Lloyds and Bradford & Bingley announcements were made; Yorkshire Forward established a high level task force charged with developing a plan of support for the region's Financial Services sector. The group includes Yorkshire Forward, Leeds Financial Services Initiative, local authority leaders, industry representatives and skills partners. An action plan has been agreed by the taskforce with priorities of developing new training courses to ensure the region's workforce is primed to deal with the current financial situation and a scheme to encourage redundant industry workers to set up their own businesses.

The priorities have been informed by a report commissioned by the taskforce. The report looks at the opportunities and challenges facing the region's financial services sector and potential opportunities to strengthen it for the future. Having identified these priorities and signed off the final report, a copy and its recommendations for the immediate and longer term were sent to the Chancellor, to inform Government thinking on the current situation in the Financial Services industry.

We are working at both a strategic and practical level with the region's banks to understand how we can collectively work with them to help the regions businesses secure the finance they need.

At a strategic level, senior level discussions continue with the regional directors of the banks chaired by Leeds Financial Services Initiative. This provides a platform for open and frank discussions around the current issues in the banking sector.

Manufacturing Taskforce

A regional taskforce has been established in the region by Yorkshire Forward to support our manufacturing industry. We invited key representatives from regional industry, including the Engineering Employers Federation (EFF) and Manufacturing Advisory Service (MAS), as well as regional business leaders, to form a taskforce that will feed into Government the key issues and opportunities currently facing the regional industry.

The taskforce is chaired by Richard Wright, CEO of regionally based Intertius Ltd and former President of the Sheffield Chamber of Commerce. It is focusing on identifying the key measures that can support the regional industry in the grip of the economic downturn, such as innovation and training, whilst also addressing its future opportunities for growth.

Proactive

At a practical level, a Financial Healthcheck has been developed, accessed through Business Link, to review businesses performance and business plans and to provide banks with management information to support to lending applications. We already have real examples of where this has enabled banks to turn a rejection into a positive lending decision, with more than 1,000 Financial Healthchecks completed by May 2009.

In addition, agreement has been reached for every bank manager in the region to have a personal Business Link Advisor relationship. This will improve the relationship between banks and Business Link, improve the banks understanding of support available and allow them to introduce it into their customers.

In quarter two of 2009 Business Link had assisted businesses in the region almost 60,000 times.

Reactive

A key feature of our work this year has been is our Employment Support Group with the LSC and JobCentre Plus. We work together with local companies to help people back into work quickly following large scale redundancies. The group is alsoworking with the regions Local Authorities to increase the capacity of the Employment Support Group. By May this year 68 Businesses had accessed the Redundancy Support Programme assisting 2544 individuals under notice of redundancy. In addition nine Employment Support Groups have been formed for large scale redundancies:

- Corus
- Burberry
- HBOS
- VION
- Bradford & Bingley
- Otto Grattan
- Huntsman Tioxide
- Mariner Bakkavor
- ITV

In addition we have a planned reskilling and retaining of redundant workers programme to encourage companies who are recruiting to work with companies making redundancies to identify opportunities to match redundant workers with new job opportunities. This includes a job retention subsidy of £1000 per person up to £500,000 if a new investor takes on otherwise redundant employees.

People and Place

Great places continue to be at the core of Yorkshire and Humber's Regional Economic Strategy. 'Place', and the attributes that constitute it are key drivers of the region's economic success, both now and in the future.

The industrial decline, witnessed across much of the region through the 1970's and 1980's, left deep social, physical and economic scars in many of the region's towns and cities. Those problems were compounded by an over-reliance on a small number of industries. The need to attract, develop and retain a more diversified business base is a core element of our renaissance and property programmes.

80% of our region is rural and Yorkshire Forward is committed to ensuring that those areas are able to compete against larger commercial centres, at home and abroad.

The achievements across the region are the result of intensive partnership working with local councils, communities and many others. The scale of challenge across the region requires a focus on ensuring that projects act as a catalyst for other activity.

Renaissance Process

Central to Yorkshire Forward's Renaissance Programme are the local 'Town Teams' that draw local people into creating the future for their places. These teams have been set up across the region and played a crucial role in developing master-plans which detail each place's ambition and aspiration. The master-plans sought to 'Reawaken the Sleeping Beauty' that is Scarborough; imagined Barnsley as a 'Tuscan Hill Village' and wove the five towns of the Upper Calder Valley together through the 'Flying Shuttle'.

Similar master-plans have been developed in Sheffield, Hull, Wakefield and Bradford to drive the Renaissance of our region's cities. All of them acknowledge the critical importance of our urban and rural cores and seek to join-up interventions, optimising their impact.

The current economic climate has created additional challenges for the ambitious plans already developed across the Region – including the redevelopment of central Bradford, a Cultural and Civic Quarter within Doncaster, new shopping facilities at Barnsley Markets and the potential of a visitor and leisure attraction of Lincolnshire Lakes in Scunthorpe - but we continue to work to drive these projects forward.

Renaissance Projects

The success of this approach is evident across many of our towns and cities. The Renaissance of **Scarborough**, and the specific role of the Town Team, the local community and local business culminated, earlier this year, with the town being named Britain's Most Enterprising Place. A number of projects have contributed to the transformation of the town, with £30 million of public investment leading to a further £200 million from the private sector.

In **Leeds**, the City's public realm has been improved with infrastructure and environmental improvement works at Albion Place, Park Square, Briggate, Merrion Gardens and, more recently, Neville Street. The **Holbeck Urban Village** will join Leeds City Centre with the relatively deprived ward of Beeston. Completed projects, such as the Round Foundry Media Centre, and planned projects, such as Tower Works, provide a much needed boost to Holbeck, complemented by better links to the City Centre.

Yorkshire Forward Work in Leeds

Tower Works

The Tower Works site is strategically important to the delivery of Holbeck Urban Village (HUV). This site comprises 2.83 acres, fronting the river. It currently accommodates several listed buildings, including the landmark Italianate towers.

As a result, Yorkshire Forward has taken a decision to support the delivery of a flagship scheme at the site, in order to help facilitate the vision for the rest of HUV. The site has planning consent for a 284,000 sq. ft scheme, incorporating residential, office and leisure uses.

Yorkshire Forward's acquisition of Tower Works will set the tone for the wider redevelopment of the area, as well as releasing a key site for development that would otherwise take years to progress.

Planning approval was agreed in principle in February 2009 and we are now, with the preferred development partner, ISIS, intending to complete phase 1A, converting the very dilapidated building C into office accommodation and creating a new extension. In addition, the public realm will be connected to the canal, providing a new gateway opportunity to connect the City Centre and Holbeck.

This important landmark site will be upgraded whilst ensuring that the scheme moves ahead quickly, demonstrating confidence in the site during a difficult period for the sector.

Round Foundry Media Centre

Since December 2003, the Round Foundry Media Centre (RFMC) has supported over 350 digital media and creative industries companies (including virtual services), creating 305 new jobs and 185 new companies. We estimate that in total around 1,200 jobs have been supported through employment or regular freelance activity at RFMC in the last 5½ years. It has successfully spun out new medium sized (10-25 person) businesses into the local economy and has had a failure rate (within businesses based in the centre) of less than 2% of businesses per year: very substantially better than regional and national averages for early years (1-3) businesses.

RFMC has acted as a key resource for the Leeds City Region and has been visited by senior politicians and international delegations from all over the world. It is known across the UK as a leading cluster of digital businesses and has attracted relocations from London as well as international businesses setting up UK headquarters. It continues to be regularly visited by delegations from across the UK (Edinburgh, Cardiff, Nottingham, London, Colchester) as well as from international cities such as Bilbao, Bucharest and Paris (all of which have occurred during 2009).

Despite the challenges of the recession, RFMC is continuing to maintain high occupancies (between 85% and 95%), continuing to attract growing businesses (14 have expanded during 2009, taking on new staff and occupying larger offices) and to play a leading role in the regional economy as a driver of the creative and digital sector.

The Carnegie Pavilion

Yorkshire Forward is providing £4 million of gap funding for The Carnegie Pavilion, which will enable Yorkshire County Cricket Club to retain major events, in terms of test matches, within the region. It will also provide a shared facility with Leeds Metropolitan University allowing the facility to be shared and provide an educational facility that will integrate with the sports club. Works have commenced and are due to complete for the next cricket season.

Marketing Leeds

This project will support Marketing Leeds as the lead body for promoting the region's capital city as a strong modern business city. Yorkshire Forward funding will match that raised within the City and will facilitate a joining up of agendas within Leeds under 'Welcome to Yorkshire'.

YF funding will support:

1. Efficient and effective promotion of Leeds as a city;
2. Clear, unified messages, adopted widely, about Leeds, including development and promotion of the 'Leeds Live It Love It' brand.;
3. Proactive business PR and marketing communications to improve national, and international, levels of recognition of Leeds;
4. Consolidation of the promotion of Leeds within Destination Yorkshire;
5. A productive working relationship on regional/sub-regional tourism;
6. Networking and Leeds Champions from all key businesses in the City.

Leeds-Bradford International Airport (LBIA) Aviation Academy

The Aviation Academy (AA) is part of the 'Centre for Travel and Tourism Studies' at Craven College (although the majority of the College's other activities take place in the Skipton area). The AA was developed in conjunction with private aircraft company, Multiflight, supported by the Learning and Skills Council & Yorkshire Forward. The AA already holds interim Centre of Vocational Excellence (CoVE) status.

Craven College has been offering aviation and business courses at LBIA for the past 7 years but the AA was a new build facility, opened in September 2005 and purpose designed to support the high quality training of aviation specialists to support the industry.



Report of the Director of City Development

Report to City and Regional Partnerships Scrutiny Board

Date: 9th December 2009

Subject: Yorkshire Forward Investment in Leeds

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1. Background

- 1.1 Yorkshire Forward was established in 1999. It introduced as did all RDAs, the Single Pot which was a fund established to drive economic development forward. The Single Pot came to replace Single Regeneration Budget and other inherited funding streams and is the main funding for economic development projects in the region. In order to bid for Single Pot and to allocate funds in a more strategic manner Yorkshire Forward introduced sub regional investment plans. The joint West Yorkshire Sub-Regional Investment Plan was approved in 2004 and over the years Leeds has seen considerable investment by Yorkshire Forward.

2. Sub Regional Investment Plans

- 2.1 Projects supported by Yorkshire Forward in Leeds totaled approx £31m over a five year period, these projects were largely based around Urban Renaissance projects such as Holbeck Urban Village, The Museum and the City Centre. These projects are included at appendix 1.
- 2.2 In addition, there were sub-regional and regional projects which Leeds benefited from particularly in the business and skills themes. These included, for example:
Access to Employment (£4m West Yorkshire wide project)
Business Advice (Funding of Business Link at a West Yorkshire level)
Learning and Skills Council (Various skills projects delivered across the region)

However, it is not possible to estimate the total financial benefit to Leeds, and data on outcomes was not always collected at the local level.

3. Geographic Programme

- 3.1 From April 2009, a new funding regime was introduced – geographic programmes, which ended sub-regional investment plans and replaced them with a programme for each Council authority area. Regional programmes remained which clearly benefit local areas to varying degrees.
- 3.2 Leeds Geographic Programme was approved by the Yorkshire Forward Board in January 2009 and this is attached as appendix 2. Much work has been undertaken since to develop specific projects under the general headings and changed priorities have emerged. The current situation is set out at appendix 3. It is estimated that Leeds will receive up to £40m over the next 5 years. Once again there are other projects that will be delivered in Leeds, which will be delivered by regional agencies, this time Yorkshire Forward have tried to quantify this, as shown in appendix 2 and will report back on results that have been achieved, such as businesses advised and created. This is a significant step forward from the SRIP position.

4. Conclusion

- 4.1 Much has been achieved with the support of Yorkshire Forward over the past 10 years and a number of projects would either have not proceeded or happened at a reduced scale and over a longer time period.

5. Recommendation

- 5.1 Members are asked to note this report.

Background Papers

None

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SRIP RENAISSANCE LEEDS	stge	Project Overview	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	Totals	Variance LCC v YF	
901074 - City Image Marketing	6	To raise the national and international profile of Leeds to make the city an internationally recognised location for business / tourism. LCC data 05 Oct 07	£85,978	£149,303	£277,379	£332,340	£0	£0	£0	£845,000		
			cap rev	£85,978	£149,303	£277,379	£332,340				£0	£845,000
901260 - Leeds City Centre	6	Programme of public realm works to create high quality and attractive streets / public spaces and enhance the city's attractiveness for investment and development. Funding increase re additional works on Albion St.LCC data 19mar07	£0	£654,962	£348,790	£1,316,108	£74,000	£0	£0	£2,393,860		
			cap rev		£654,392	£348,790	£1,316,108	£74,000			£2,393,290	£570
901080- Cultural facilities #2	6	Development of several cultural sites:The Grand Theatre / Opera North; Northern Ballet Theatre & Phoenix Dance Theatre; New City Museum & Resource Centre; Indoor Arena, concert hall & conference facility; Carriageworks Theatre. LCC data 12june07.	£1,060,000	£1,044,096	£277,367	£181,220	£0	£0	£0	£2,562,683		
			cap rev	£1,060,000	£1,044,096	£277,367	£181,220				£2,562,683	£0
901366- Leodis Court	6	Purchase of Leodis Court by YForward for future regen activities in the area. Data,YF 8oct07	£5,943,449	£74,714	£60,754	£37,654	£1,883,485	£840,521	£0	£8,840,577		
			cap rev	£5,943,449	£74,714	£60,754	£37,654	£1,883,485	£840,521		£8,840,577	£0
901076 - Renaissance Partnership	6	A partnership between LCC, YF, English Partnerships and the Private Sector, via the Leeds Initiative, to promote the delivery of physical regen in Leeds. ('05/06 : £43k of this was spent in '04/05 but YF paid grant in '05/06.). LCC data 05Oct07	£0	£261,110	£198,690	£240,200	£225,000	£0	£0	£925,000		
			cap rev		£261,110	£198,690	£240,200	£225,000			£925,000	£0
901326 - Beeston Hill & Holbeck #1	6	4 feasibility studies to develop/deliver key projects as part of an overall plan for the comprehensive and sustainable regeneration of Beeston Hill & Holbeck. PROJECT CLOSED	£0	£200,000	£0	£0	£0	£0	£0	£200,000		
			rev		£200,000						£200,000	£0
901455 - Holbeck Urban Village 2005 Feasibility	6	Create an urban village. Improve connectivity with city centre/surrounding communities, develop a new creative quarter focussed on new media/digital technologies, preserve the area's unique character of industrial architectural legacy & combine it with high quality contemporary design, develop a sustainable mixed use community with a distinct sense of place. LCC data 1june07.	£10,000	£1,584,261	£1,385,752	£17,469	£0	£0	£0	£2,997,482		
			cap rev	£10,000	£1,573,072	£1,385,752	£17,469				£2,986,293	£11,189
901075 - Holbeck Urban Village '04	6	Delivery of Phase 1 plans . LCC data Aug06.	£0	£0	£547,180	£1,400,000	£0	£0	£0	£1,947,180		
			cap rev			£547,180	£1,400,000				£1,947,180	£0
901750 - Art Gallery & Library (Cultural Remainder)	6	Additional cultural facilities - developing a city Art Gallery, Central Library and Archives complex. LCC data 12june07.	£0	£0	£1,370,000	£830,000	£0	£0	£0	£2,200,000		
			cap rev			£1,370,000	£830,000				£2,200,000	£0
901767 - Round Foundry Media Centre Phase2	2	Funding to lease a new build (created as part of RF#2 works) from Igloo Regeneration. 'Green Building' as the building will be environmentally sustainable. Data, YF 8oct07	£0	£0	£10,900	£0	£1,537,000	£1,465,000	£0	£3,012,900		
			cap rev			£10,900	£0	£1,537,000	£1,465,000		£3,012,900	£0
902162 - HUV Neville Street Deisgn Fees.	5	NEW PROJECT 24may07	£0	£0	£0	£391,000	£0	£0	£0	£391,000		
			cap rev				£391,000				£391,000	£0
903321 - Round Foundry Media Centre Exit Strategy	3	NEW PROJECT . YF led, data 8oct07	£0	£0	£0	£0	£1,500,000	£2,000,000	£0	£3,500,000		
			cap rev				£0	£1,500,000	£2,000,000		£3,500,000	£0
903101 - HUV Project Management	5	NEW PROJECT. Project Management moved from YF to LCC	£0	£0	£0	£619,000	£673,500	£0	£0	£1,292,500		
			cap rev				£619,000	£673,500			£1,292,500	£0
SUB TOTAL - CONTRACT			£7,099,427	£3,968,446	£4,476,812	£5,364,991	£5,892,985	£4,305,521	£0	£31,108,182		
Total - Contract			cap	£7,013,449	£3,546,274	£4,000,743	£4,792,451	£5,667,985	£4,305,521	£0	£29,326,423	
			rev	£85,978	£422,172	£476,069	£572,540	£225,000	£0	£0	£1,781,759	

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Financial Forecasts - Non Regional			Non Regional			Grand Total	
			Approved & Committed	Currently under appraisal	Future Proposals		
PPR	Project Number	Project Name					
Competitiveness		Innovation City Leeds			0	0	
Economic Inclusion	903745	Leeds Ahead – Going Regional			0	0	
	903746	Leeds Employment/Retention			2,550,000	2,550,000	
Enterprise	904225	Leeds City Financial Inclusion			1,000,000	1,000,000	
Low Carbon Economy	903370	HUV Community Energy Scheme	3,150,000			3,150,000	
Major Events/Culture/Tourism	903433	The Carnegie Pavilion	3,500,000			3,500,000	
	903617	Marketing Leeds			2,750,000	2,750,000	
Property	900847	Thorpe Park- Sustainable Office	40,000			40,000	
	901366	Leodis Court, Holbeck	2,613,885			2,613,885	
	903101	HUV 06-09 Project Management	417,769			417,769	
	903274	HUV CHP Procurement YDFD	75,000			75,000	
	903282	Neville and Sweet Street Public Realm Dev	373,200			373,200	
	903399	HUV Streetworks Design to RIBA Stage G		0		0	
	903569	Round Foundry Media Centre: Exit Proposals	620,000			620,000	
	903579	HUV Dev of Bristol St Motors	490,000			490,000	
	903698	HUV 2009 – 13 Project Management			1,500,000	1,500,000	
	903934	Leeds Arena		9,970,000		9,970,000	
	904036	Tower Works: enabling works		7,997,000		7,997,000	
			The Old Chapel			500,000	500,000
	Transport	903573	Leeds Congestion TIF	388,800			388,800
Urban Renaissance	902162	Neville and Sweet St (S.Pot)	75,000			75,000	
	903891	Renaissance Patnership			330,000	330,000	
	904271	Leeds City Centre - Economic Infrastructure		1,200,000		1,200,000	
		World Cup Bid			50,000	50,000	
Grand Total			11,743,654	19,167,000	8,680,000	39,590,654	

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Leeds Geographic Programme: 2009/2014

Leeds' Economic vision is to bring the benefits of a prosperous vibrant and attractive city to all the people of Leeds. The economic strategy has evolved from the 'Vision For Leeds 2004-2020' and the Council's overriding ambitions, underpinning all activity are to: go up a league – both economically and in terms of quality of life - and to narrow the gap between the richer and poorer parts of the city. The Council and Yorkshire Forward are jointly committed to a shared set of outcomes for the economic prosperity of Leeds. The overall long term outcomes are articulated in the West Yorkshire SEA and District summary and in Leeds' Strategic Plan and developing Agenda for Improved Economic Performance. The initial 3 year LAA and 5 year Yorkshire Forward priorities are reflected in the following targets: Working age people on out of work benefits to be reduced from 11.4% to 10.4% (NI152) and Working age people claiming out of work benefits in the worst performing neighbourhoods to be reduced from 30.4% to 28.4% (NI153). The GP will deliver outcomes in line with Yorkshire Forwards contribution to the Regional Economic Strategy in terms of businesses supported, places developed and people in to jobs. Individual targets for LAs will be developed as GPs develop and in line with changing economic circumstances.

Leeds' Key Economic Themes	Yorkshire Forward's Investment
Enterprise and the Economy Policy Product Range Competitiveness, Enterprise/Access to Finance, International Business	Investments in Leeds to support businesses will continue to be made primarily through regional projects delivered locally, the impact of which will be reported annually. Through the Business Link Yorkshire gateway, Yorkshire Forward will support Leeds to promote business creation, business growth and survivability, and the provision of appropriate start up and growth finance e.g. Business Link Yorkshire Programme circa - £20.9M. Specific investments at the local level from Yorkshire Forward will include support for Leeds Financial Services Initiative and e.g. Leeds Innovation Zone circa - £5.4M.
Thriving Places Policy Product Range Marketing the Region, Skills	Yorkshire Forward support Leeds' ambition for a city with a strong identity and varied, stable neighbourhoods where people live out of choice not necessity, enjoying the high quality of life and range of opportunities that Leeds can offer. Investments to support this theme will include e.g. Marketing Leeds circa - £2.8M; e.g. Headingley Carnegie. circa - £3.5M.
Harmonious Communities Policy Product Range Economic Inclusion	Yorkshire Forward fully endorse the importance of harmonious communities and we will support this agenda through a package of interventions designed to improve peoples aspirations, basic skills and employment support through businesses. e.g. employment and retention support circa - £3.5M.
A Modern Transport System Policy Product Range Transport	The focus of YF transport policy is to secure influence and our approach is to work to influence key agencies and organisations with the aim of addressing regional priorities. We will also support local activity where appropriate e.g. Leeds' TIF circa - £0.4M.
Environment City Policy Product Range Urban Renaissance, Rural Renaissance, Property	Leeds' ambition to develop a reputation for environmental excellence through the quality of its built environment, the use of its green space, the effective use of natural resources, clean air quality and waste management is supported. Such standards of environmental excellence will be maintained through Yorkshire Forward's investments in the Holbeck Urban Village Renaissance Programme where support will be provided through a range of activities including e.g. enabling works at Tower Works circa - £8M.
Cultural Life Policy Product Range Marketing the Region	Yorkshire Forward supports the cultural ambitions of Leeds and has provided significant investment in the past. A number of activities will contribute to this theme including the activity outlined above under Thriving Places and delivered through regional and sub-regional Tourism activity.
Learning Policy Product Range Economic Inclusion, Skills	Yorkshire Forward is committed to supporting Leeds' to develop higher level skills, targeted at growth sectors, and raise aspirations. Yorkshire Forward will work to ensure that businesses and individuals have the skills they need to compete in Europe and the World, through raising the aspirations of individuals, stimulating business demand and developing skills solutions. Yorkshire Forward will also contribute to the articulation of the demand for skills, through the interpretation of intelligence and alignment of competitiveness, enterprise and skills.

Leeds' Key Economic Themes	Yorkshire Forward's Investment
Health and Well Being	Yorkshire Forward support Leeds' work to improve the health and well being of its population although there is no direct link with a PPR.

Leeds Local Authority is committed to raising the aspiration of those living within its boundary seeing this as crucial to its long term economic success. Yorkshire Forward shares this aspiration and recognises the complexity of this task. This long term aim runs alongside the shorter term urgent need to respond appropriately to the economic down turn and to keep confidence high ensuring that ambition and aspiration can continue to develop. YF will be making money available to ensure that both the short term and long term aims of the LA can be taken forward to tackle this complicated area.

Proposed Financial Allocation:

Non-regional activity				Regional activity			
Approved & Committed	Currently under Appraisal	Future Proposals	Sub Total	Approved & Committed	Currently under Appraisal	Future Proposals	Sub Total
£11.7m	£19.4m	£10.7m	£41.8m	£30.9m	£20.2m	£37.0m	£88.1m

Grand Total:	£129.9m
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Originator: Richard Mills

Tel:247 4557

Report of the Head of Scrutiny and Member Development

Scrutiny Board (City and Regional Partnerships)

Date: 9th December 2009

Subject: Joint Service Centre Kirkstall

Electoral Wards Affected: Kirkstall in particular

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 At the last Scrutiny Board meeting members considered a report from the Acting Executive Director of Finance, NHS Leeds concerning the future of the proposed Joint Service centre at Kirkstall. The Acting Director of Finance also attended the meeting.
- 1.2 It was suggested to Members that it was highly unlikely that the Primary Care Trust (PCT) would be proceeding further with a proposed joint service centre for Kirkstall. Members were advised that this matter would be determined by the NHS Leeds Board on the 19th November 2009.
- 1.3 The Scrutiny Board resolved that the Board receives further reports regarding the decision of NHS Leeds on this matter, a 'lessons learned' report, including details of the amount of resources expended by the Council on this scheme, and a review of the Strategic Service Delivery Planning process and the role of the Plan Review Board, to include specific reference to this particular project.
- 1.4 The attached media statement was subsequently issued by the NHS Leeds Board on the 19th November. A subsequent exchange of emails followed on the media statement and it was confirmed that NHS Leeds had indeed decided not to proceed with a joint service centre for Kirkstall.
- 1.5 A copy of the report considered by the NHS Leeds Board on 19th November 2009 is also attached.

2.0 Information Requested

(a) Lessons Learned

- 2.1 The Council's Chief Officer, Public Private Partnerships Unit (PPPU) has advised that following the decision of the NHS Leeds a "lessons learned" workshop and subsequent production of a report is being planned for the Joint Service Centres Programme that will involve the PCT, Lift Company, Council Team and other stakeholders. The organisation required to complete this piece of work means that a report will not be available for consideration by this Scrutiny Board until its meeting on 4th February 2010.

(b) Costs Incurred by the Council

- 2.2 The PPPU has advised that charges for Tranche 3 which includes proposals for the Joint Service Centre at Kirkstall between January 2004 and July 2008 amount to £267,533. The Kirkstall portion of this is estimated to be 25-33%. From August 2008 to October 2009 the costs for Kirkstall, under the Tranche 4 project, amount to £47,705. This gives a cost for Kirkstall of between £114,588 and £135,991.
- 2.3 In the period to July 2008 the cost of financial advisors were £46,457 and technical were £24,930. Whilst these are not attributable to the Kirkstall project the Unit considers that the work already completed would be relevant had the project gone ahead.
- 2.4 The figures quoted above are PPPU controlled costs only and do not include any element of Client costs. It does not include any work carried out by Environments & Neighbourhoods or Customer Services departments.

(c) Plan Review Board

- 2.5 The Chair of the Plan Review Board, Mr Andy Taylor has been invited to attend today's meeting to explain the role of his Board in the Council's Strategic Service Delivery Planning process and to respond to members questions.

3.0 Recommendations

- 2.1 The Board is requested to:
- (i) Comment on the decision by NHS Leeds Board not to proceed with a joint service centre for Kirkstall.
 - (ii) Note that a report on "lessons learned" will be considered by this Board at its meeting on 4th February 2010.
 - (iii) Note the costs incurred by the Council's PPPU in supporting this joint project and consider what further information or scrutiny, if any, the Board wishes to undertake.
 - (iv) Comment on and ask questions of the Chair of the Plan Review Board and determine what, if any, further information or scrutiny the Board wishes to undertake.

media statement

KIRKSTALL HEALTH CENTRE

Dr Damian Riley, Director of Primary Care and Medical Director for NHS Leeds said:

“A recent review of primary and community care services in the Kirkstall area has highlighted no gaps in the provision of primary medical care services for local people. Feedback from our patients and through existing assessments shows that access to local GP practices is good and that they deliver high-quality services.

“All GP practices in the area have achieved scores in excess of 90% in the Quality and Outcomes Framework – the system under which GPs are rewarded for the quality of care they provide.

“In addition to this, GP practices in Kirkstall offer a wide range of enhanced services for local people such as minor surgery, contraception services and immunisations. Access to GPs is good with all local practices offering extended opening hours to their patients on at least one evening per week. This means that services are accessible and convenient.

“During our review we also looked at patient satisfaction. The most recent independent survey regarding access to Kirkstall GP practices shows average patient satisfaction rates of 82% for ability to see a GP within 48 hours, and 81% for ability to book ahead. These figures are in line with national averages.

“As part of our review there has been an ongoing discussion with local GPs and clinicians. The finding of this review is that it is not necessary to progress proposals for a new health centre in the area to replace existing services.

“We are committed to continuing to work closely with our primary and community care service providers to ensure that local people have access to high-quality community-based NHS services. This will mean that we can provide care closer to people’s homes where appropriate.”

ENDS

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NHS LEEDS

AGENDA ITEM:

BOARD MEETING

Date of Meeting: 19 November 2009	Category of Paper Tick(✓)	
PCT Trust Lead: Visseh Pejhan-Sykes, Acting Executive Director of Finance	Decision & Approval	✓
Paper Author: George Payne, Finance	Position Statement	
Paper Title: Kirkstall Joint Service Centre	Information	
	Confidential Discussion	

ALIGNMENT TO STRATEGIC OBJECTIVES	Tick (✓)	ALIGNMENT TO STANDARDS FOR BETTER HEALTH	Tick (✓)
1. Better health & wellbeing and health protection	✓	Safety	✓
2. Health inequalities	✓	Clinical & Cost Effectiveness	✓
3. Safe, effective, respectful care in modern facilities	✓	Governance	✓
4. Care where and when needed, promoting health and avoiding admission	✓	Patient Focus	✓
5. Choice and control		Accessible and Responsive Care	✓
6. Working with partners	✓	Care Environment and Amenities	✓
7. Commissioning high quality care	✓	Public Health	✓
8. Effective and sustainable use of resources	✓		
9. Support, develop and value staff	✓		
10. Improving and learning organisation	✓		

SUMMARY

1. The Kirkstall Joint Service Centre (JSC) has been considered for several years. A final decision is now required as to whether the PCT should proceed with this project. A proposal has previously been approved by the PCT Board which would have placed only the CAMHS service for the west of the city in the JSC. This has been rejected by Leeds City Council as unsuitable and alternative arrangements have been proposed, as detailed in the report.

ACTION REQUIRED

2. The Board is asked to:
- decide** whether to engage in the Kirkstall Joint Service Centre or to utilise existing facilities to provide a solution for CAMHS;
 - decide** whether to engage in the JSC; and
 - agree** the level of participation (i.e. with or without GP).

1. INTRODUCTION

- 1.1. There has been discussion since March 2005 on the desirability of PCT participation in a Kirkstall Joint Service Centre (JSC). Several bodies or persons have an interest in this decision and the PCT is now required to give absolute confirmation whether or not it will proceed with this development.
- 1.2 The interested parties are:
 - 1.2.1. LCC: partners in the development, in receipt of PFI credits to assist with construction. The PCT should demonstrate partnership working and cooperation in decisions on developments. LCC have stated their desire to proceed with the project only if the PCT is prepared to commit to a joint service centre, and that they will withdraw if the PCT cannot make such a commitment.
 - 1.2.2 MP for the area John Battle. Mr Battle has raised questions with the PCT and met with its officers. He has raised parliamentary questions in the past when the PCT has indicated a desire not to proceed with the project, and only withdrawn these questions when the PCT agreed to try to find a way forward. He would expect any solution to demonstrate that it best serves the needs of the local population. He is, however, aware that we have excess estate and acknowledges that we do not want to construct buildings which are not fully utilised.
 - 1.2.3. Scrutiny Board (City & Regional Partnerships) of LCC have expressed disappointment that the PCT have not progressed this matter more rapidly and have asked the Chief Executive to address them on 5th November to explain the PCT position. They have also asked for a full written briefing.
 - 1.2.4 Public consultation has taken place in October/November 2008. 79% of respondents supported proposals for a JSC.
 - 1.2.5. Initially one of the GPs, Dr Walker and Partners, intended to relocate from Laural Bank Surgery but, following consultation with their patients, decided to withdraw. The other GP, Dr Gerraghty and Partners, located in the existing Kirkstall Health Centre, was previously keen to participate, but recently withdrew interest due to financial pressures.

2. PURPOSE

- 2.1. The Board is requested to consider the various pressures and drivers around this decision in order to determine the best way forward for NHS Leeds.

3. BACKGROUND

- 3.1. The Kirkstall Joint Service Centre was proposed several years ago. Since this time there have been several major changes in the factors which would influence a decision to participate in the project, not least of which have been PCT merger and the changing economic environment.
- 3.2. The PCT view of the desirability of the project has changed over this period. In April 2009 the PCT Board rejected the initial draft of a stage one business case submission by the Estates Department with an initial revenue impact of £1.67 million.
- 3.3. The main concerns were lack of a comprehensive options appraisal, benefits analysis and any comprehensive data as to the nature, patient need and configuration of the services to be provided in the JSC by the PCT. There was also no health outcome analysis to support the scheme. Furthermore, the site selected is a particularly difficult site to develop and will carry significantly high abnormal costs during the construction process – which will be reflected in the Lease Payment charges for the building over the next 25 years.
- 3.4. The PCT Board therefore charged the Estates and Strategic Planning team to revisit the scheme, service by service in order to establish the true healthcare related need for this development.
- 3.5. Following a more detailed review, the Primary Care team concluded that there was no need for additional or significant improvements in premises for GPs in Kirkstall and that the population is already reasonably well served in this respect.
- 3.6. The Provider Arm review of services concluded that there was a need to improve the configuration of services for Child and Adolescent Mental Health Services (CAMHS) and that the lack of consolidated premises for this service was a significant drawback in this respect. The review also concluded that there was no other need for service development or expansions in any other services that the PCT provides in Kirkstall and that there is sufficient capacity within the PCT to accommodate all foreseen service developments.

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- 3.7. Therefore, in July 2009 EMT approved a preferred option for the JSC scheme whereby the CAMHS service would be relocated from the Cringlebar and Bramley sites into the new JSC. Cringlebar is scheduled for disposal.
 - 3.8. Leeds City Council subsequently advised that they considered this would not meet the requirements for a joint service centre, as the CAMHS service would require a separate entrance and users of the service would be unlikely to make use of the range of other services in the JSC, such as advice, benefits and library services. They requested the PCT come up with alternative proposals.
 - 3.9. These alternatives have now been formulated, and it is once again necessary to review these proposals and their associated costs in the light of service needs and the strategic fit for NHS Leeds and in context of the benefits derived from the alternative proposals.
 - 3.10. It is also necessary to consider if and how the decision on CAMHS relocation impacts on the decision to engage in the JSC.

4. ISSUES

- 4.1. NHS Leeds strategy is supportive of major developments which can deliver a range of services in the most deprived areas of the city. Although Kirkstall has pockets of high deprivation, it is overall an area of moderate deprivation.
- 4.2. There is presently no agreed path for execution of the NHS Leeds strategy. It is therefore necessary to consider proposals individually for their strategic fit and suitability of timing.
- 4.3. There is a need to relocate the CAMHS service. Moving CAMHS into the JSC would have offered a ready made solution with little need to re-arrange any other services across the PCT. However, this would have been in the context of large pockets of underutilised estate across the city and the JSC arrangement would need to have been entered into only on the proviso that major rationalisation of the Estate would ensue in parallel.
- 4.4. However, with LCC now requesting that CAMHS is relocated elsewhere, this means that some significant shifting around of services needs now to take place to house CAMHS in existing PCT premises and move a range of other services into the JSC.
- 4.5. The introduction of a more complex set of moves naturally led to a more challenging and in depth review of estate rationalisation options

with the conclusion that the existing estate could accommodate both CAMHS and the decanted services. This would lead to significantly more cost effective solutions bringing back into focus for the PCT Board the balance between the politics surrounding the JSC in Kirkstall and what represents best value for money and the best health outcomes for patients of the PCT. Two realistic and viable examples of reusing existing estate have been included in this paper (options 3 and 4).

- 4.6. Had LCC been able to transfer elements of their own children's services and use the JSC as an opportunity to provide a JSC for children's services alongside CAMHS, there would have been some scope for further examining the strategic and outcome benefits of such a scheme. In the event, the LCC were unable to pursue this option.
- 4.7. Strategic investment in a JSC, if based on the transfer of a range of Community based services should provide economies of scale and would ideally (though not necessarily) include a GP practice in order to provide a natural flow of patients across Primary care services – i.e. an integrated health centre model. The proposal for taking up a small area in the new centre may represent a solution to the CAMHS issue rather than a strategic investment. As the space would only allow for a small range of services to relocate to the new JSC in order to allow for a solution for CAMHS elsewhere at the PCT (e.g. the PCT's Kirkstall HC), the question could then arise as to whether the PCT would be able to develop its strategic aims in this area at a later date (either through extension of the JSC or development of a new or existing site). In reality, the likelihood for the need for expansion is very remote.
- 4.8. Benefits of co-location may be considered from the perspectives of:
 - 4.8.1. health
 - 4.8.2. social services
 - 4.8.3. synergies
- 4.9. Health: Other than CAMHS there are no pressing needs for extension or enhancement of health services in this area. It is adequately served by two GP practices and the existing Kirkstall Health Centre, which is a few hundred yards from the proposed development. Separating provider services from the GP practice in the current Kirkstall Health Centre could be an argument against participation as the natural flow of patients across services within one building is lost. However, the

impact on the quality of care is deemed to be marginal.

4.10. Social Services: Relevant social services proposed in the JSC include:

4.10.1. Library

4.10.2. Job shop

4.10.3. Welfare rights unit

4.10.4 Interpreting

There may be some benefits to persons in being able to access both health and social services in one location.

4.11. However, as most NHS Services are pre-booked or are “by referral” services, there is unlikely to be any significant increase in patients accessing the NHS services as a result of dropping into the library, job shop, welfare rights and interpreting services. There could be some increased awareness of the existence of these services but any impact of that on health outcomes will be somewhat tenuous.

4.12 Synergies: There is the potential for shared reception and shared occupancy costs. Other than this, there are no easily identifiable synergies. The centre has no plans for offering joined up health and social services, e.g. LCC is not locating children’s services within the building which could combine with child health services.

4.13. The site chosen is on a steep slope. It is also located on a main road and there are issues with access and car parking. It will therefore be exceptionally expensive to develop.

5. **IMPLICATIONS AND RISKS (to include statutory regulations, financial impact and risk)**

5.1. Failure to engage in the project may create difficulties in realisation of the NHS Leeds strategic plan. Although Kirkstall is not highly deprived, it is a growth area with good transport links and low travel times from a wide catchment area. There may be a need for a large NHS facility in the area in future and an opportunity may be lost if we do not engage now. On the other hand, unless we have a clear view of exactly what our additional requirements are, we are in danger of overestimating the space required and ending up with poorly utilised LIFT buildings once again.

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- 5.2. Conversely, engaging in the centre in a limited capacity may make it more difficult to create a larger presence in the area in the future, although the likelihood for the need for any significant expansion is currently remote. A strategic presence would imply a centre with GP facilities and a range of provider services, plus possibly diagnostic and outpatient services (if in future there is a strategic need for such developments).
 - 5.3. Engagement in the JSC for immediate operational, rather than strategic, reasons will also contribute to the problems of poor estate utilisation and difficulties in future rationalisation of services.
 - 5.4. Although NHS Leeds has, in the past, wavered in its commitment to the development, there is considerable pressure from both council and local politicians to engage in the project as a demonstration of commitment to joint working and delivery of NHS services to the local population.
 - 5.5. This is particularly acute as the project has been under development for several years without a decision from NHS Leeds. Withdrawing could create considerable adverse publicity and sentiment. On the other hand when examining the nature of the services being brought together in the JSC, it could be argued that the PCT may wish to invest in joint working with the LCC in services which are more directly and relevantly health-related and which will have more tangible health benefits for the people of Leeds.
 - 5.6. The council has the offer of PFI credits towards the construction cost, which may well be permanently lost to the city of Leeds if NHS Leeds withdraws.
 - 5.7. There are potential alternative solutions to the relocation of CAMHS which would not require space in the JSC.
 - 5.8. Engagement in the JSC will add significant costs to PCT expenditure at a time when we are entering a period of financial challenge.

6. OPTIONS

- 6.1. The Options for consideration are as follows:
 - 6.1.1. **Option 1:** Engage in the JSC in a full capacity, with space for a GP presence and a full range of services. At present, it must be noted that no suitable GP has expressed a willingness to locate in the JSC, but that the Gerraghty practice based at the existing Kirkstall Health Centre may be

amenable to moving. The Walker practice has already declined to move after having consulted with its patients.

- 6.1.2. **Option 2:** Engage in the JSC in a limited capacity, relocating services from the existing Kirkstall Health Centre in order to relocate CAMHS in that building. This would leave the GP practice in the existing PCT owned Health Centre and break the natural flow of patients across the services currently housed together in Kirkstall.
- 6.1.3. **Option 3:** Disengage from the JSC. Relocate CAMHS into the lower floor of the existing Kirkstall Health Centre, rearranging the office services currently based there across existing facilities, and retaining synergic health-related services in the facility.
- 6.1.4. **Option 4:** Disengage from the JSC. Relocate CAMHS into the Wortley Beck LIFT building, rearranging the services currently based there to accommodate the new arrangements. However, this would be subject to the ability of the PCT to rearrange services within the centre, which would include moves affecting the two GP practices in the building.
- 6.1.5. **Option 5:** Disengage from the JSC. Manage the existing service as is until an alternative solution can be found for CAMHS. This would be only a short term solution and represents the “do nothing” base case scenario.
- 6.2. The cost implications of the various options are shown in Annex 1. These show that options 3 and 4 result in a small saving to the PCT, whilst option 2 has an annual cost of £179k and option 1, £246k.
- 6.3. A non-financial appraisal has been conducted, applying weightings to various aspects of the proposals (Annex 2). This indicates that there is little to choose between options 1 to 4 in non-financial terms. Option 5 is clearly shown to deliver poor benefits.
- 6.4. The Cost Benefit Analysis in Annex 2 provides an evaluation of value for money of each options taking into account both financial (Net Present value costs over 25 years) and non-financial aspects (benefits scores) of each solution and ranks them in order of best (1) to worst (5) cost per benefit derived for each option.
- 6.5. Annex 3 provides a list of services proposed to move into the JSC in lieu of CAMHS.

7. RECOMMENDATIONS

That the Board:

- (a) reviews the financial and non-financial analysis attached and in the context of this paper, decide whether or not to proceed with the JSC with LCC.
- (b) recommends the preferred option for the JSC(i.e. with or without a GP) if it decides to proceed with the JSC, or
- (c) agrees to the provision of facilities for CAMHS within existing PCT estate following the completion of the full estate review by the new Director of Estate, if it decides not to proceed with the JSC.

The Board is also referred to the chronology of key decision events in Annex D

Cost Analysis of Options

			Option 1 Full JSC with GP and Provider Services	Option 2 Provider Services in JSC only – no GP	Option 3 No JSC CAMHS at Existing Kirkstall	Option 4 No JSC CAMHS at Wortley Beck	Option 5 Do Nothing
Gross internal area (m2)			671	485	NA	NA	NA
Lease Plus Agreement			£000	£000	£000	£000	£000
REVENUE EXPENDITURE		£/sq mtr					
Soft facilities management	1	30.00	20	15	0	0	0
Pass through costs (Utilities & Rates)	2	36.89	25	18	0	0	0
LPA	3	325.00	218	157	0	0	0
Depreciation and capital charges			20	26	29	31	22
Cringlebar savings - estate			(23)	(23)	(23)	(23)	0
Cringlebar savings - capital charges			(15)	(15)	(15)	(15)	0
Total revenue expenditure - recurrent			246	179	(9)	(6)	22
Relocation costs			20	15	10	15	0
CAPITAL EXPENDITURE							
Outstanding building works - KHC	4		270	350	350	270	270
Woodsley Road modifications					30		
Maintenance - Cringlebar							18
Modifications - Wortley Beck/Bramley Annexe						150	
Sale of Cringlebar (OMV Apr 08)			(240)	(240)	(240)	(240)	
Total capital impact			30	110	140	180	288

Notes:

1. Soft facilities management: Calculated as m² x average LIFT costs
2. Pass through costs: Calculated as m² x average LIFT costs
3. LPA: Estimated current LPA cost per m²
4. Capital expenditure: estimated costs for refurbishment of existing Health Centre. Will increase if accommodates CAMHS (options 2 & 3)

Option Appraisal
Non-financial benefits scores

Benefits	Weighting	Option 1	Option 2	Option 3	Option 4	Option 5
Strategic Fit						
Addresses health inequalities by investing in a deprived area.	3	3	3	3	3	1
Contribute to strategic goal of developing polyclinics/multi service health centres	1	5	3	2	4	1
Partnership working with LCC	3	5	4	1	1	1
Percentage of district population to travel within 30 mins.	3	4	4	4	4	1
Health outcomes						
Improving health outcomes for patients	3	5	5	5	5	2
Improving the quality of care for patients	3	4	4	4	4	1
Service Outcomes						
Improve accessibility to the service for patients	3	4	3	4	4	1
Improved service integration	3	5	4	4	4	1
Improving staff communication and closer working	2	4	4	4	4	1
Opportunity to extend hours of service	2	4	4	4	4	2
Estates Strategic Fit						
Estates Rationalisation	2	1	1	4	4	1
Optimise utilisation of estate	3	2	2	4	4	2
Environmental Considerations						
Patient experience	3	4	4	4	4	1
Staff environment	2	5	4	4	5	1
Statutory compliance including fire safety, DDA and CO2	3	4	4	4	4	1
Achieve NHS Estate code Standard and BREEAM sustainability standards	3	3	3	3	3	1
TOTAL WEIGHTED VALUE		167	149	154	158	50

Cost per Benefit Scores and Options Ranking

	Option 1 Full JSC with GP and Provider Services	Option 2 Provider Services in JSC only – no GP	Option 3 No JSC CAMHS at Existing Kirkstall	Option 4 No JSC CAMHS at Wortley Beck	Option 5 Do Nothing
Value for Money Assessment					
	£000	£000	£000	£000	£000
NPV (25 years)	4,012	2,806	-530	-572	288
Cost per Benefit (NPV ÷ Benefit score)	25	19	-3	-3	6
	Rank	Rank	Rank	Rank	Rank
VFM Ranking (1 = lowest cost per benefit)	5	4	1	2	3

List of Proposed Services to Replace CAMHS at JSC

Cardiac Nurse

Dental

Dermatology

Dietician

Exercise Referrals

Headstart

Health Trainer

Lifestyle clinic

Mental Health

Midwives

Orthoptist

Paediatrics

Podiatry

School Nurse

Speech and Language

Stop Smoking Advice

Urology

Warfarin

Chronology of KEY Decision Events for Kirkstall

<p>March 2008</p>	<p>Detailed Feasibility Study on Kirkstall presented to EMT.</p> <p><i>“The report described the options for the need to provide GP and community health services in new or refurbished accommodation, and recommended that the JSC option offered the greatest benefit. It was reported that the overall affordability of the option had been checked and more work would be done at OBC stage. It was agreed that the funding of the scheme would be on the basis that it would be a first charge against growth monies, although the funding would be re-assessed when a tariff arrangement is introduced. A scoping paper was to be produced on the work that was to be undertaken during 2008/09.”</i></p>
<p>March 2008</p>	<p>Paper presented to Trust Board on tranche 3 Chapeltown and Harehills schemes for OBC stage 1 approval. The paper also alluded to the fact that the Kirkstall scheme had been disaggregated from tranche 3 and would progress as tranche 4 later in the year: <i>“A further Joint Service Centre in Kirkstall is also being progressed and should reach OBC stage within the next 12 months.”</i></p>
<p>February 2009</p>	<p>First Draft Kirkstall Outline Business Case (OBC) prepared for review across Finance and Estates.</p>
<p>April 2009</p>	<p>Board Workshop Day - Trust Board considered Final Business Case (FBC) report for tranche 3 and OBC report for Kirkstall.</p> <p>Significant issues around VFM raised for both.</p> <p>Board tasked Exec with</p> <ul style="list-style-type: none"> a) resolving issues for tranche 3 VFM and other issues with SHA, CVL and Finance team b) reviewing need for Kirkstall given the large financial impact outlined in the OBC and the lack of detailed analysis to support this additional cost
<p>June 2009</p>	<p>Issues on tranche 3 resolved jointly by SHA and PCT with help from CVL. Financial close on 9 June 2009 for Tranche 3.</p>
<p>July 2009</p>	<p>Closed Board session updated that the review of Kirkstall had concluded that:</p> <ul style="list-style-type: none"> - no additional Primary Care Service developments needed in that area (therefore no need for a Joint Service Centre (JSC) development to expand Primary care services in Kirkstall) - There was a need for replacement premises which also allowed for better integration of CAMHS services on one site

	<p>with a much reduced presence at Kirkstall JSC would achieve this requirement. Revenue costs reduced from circa £1.67 million per annum to circa £180k.</p> <p>Board agreed for PCT to proceed with options review with Leeds City Council (LCC) on the basis of a need for CAMHS</p>
September 2009	Closed Board session informed that LCC were looking at options with PCT around various service configurations for the JSC based on the footprint identified by the PCT for CAMHS – i.e. circa 500 m2 and £180k cost per annum
October 2009	Detailed options reviews jointly with LCC
November 2009	Report to and attendance at LCC Health Scrutiny committee
November 2009	Paper to Closed session of PCT Board for decision.



Originator: Richard Mills

Tel: 247 4557

Report of the Head of Scrutiny and Member Development

Scrutiny Board (City & Regional Partnerships)

Date: 9th December 2009

Subject: Recommendation Tracking

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 A formal system of recommendation tracking was introduced a few years ago to ensure that scrutiny recommendations are more rigorously followed through. The board now receives a quarterly report on any recommendations from previous inquiries which have not yet been completed.
- 1.2 This allows the Board to monitor progress and identify completed recommendations; those progressing to plan; and those where there is either an obstacle or progress is not adequate. The Board will then be able to take further action as appropriate.
- 1.3 A standard set of criteria has been produced, to enable the board to assess progress. These are presented in the form of a flow chart at Appendix 1. The questions should help to decide whether a recommendation has been completed, and if not whether further action is required.
- 1.4 For each outstanding recommendation, a progress update will be provided. In some cases there will be several updates, as the board has monitored progress over a period of time.
- 1.5 The recommendation tracking report attached (Appendix 2) provides members of the Scrutiny Board with a summary of the progress made in implementing the Board's recommendations arising from its Inquiry report into skills which was published in May 2009. A copy of the Board's report is attached (Appendix 3) for reference purposes. Information will be provided by the Directors of Children's Services, City Development

and Resources, the Assistant Chief Executive (Planning, Policy and Implementation) and relevant Executive Members.

- 1.6 To assist members, the Principal Scrutiny Adviser will give a draft status for each recommendation. The Board is asked to confirm whether these assessments are appropriate, and to change them where they are not.
- 1.7 In particular, members should note any recommendations which have a draft status of 4. For these recommendations, the Principal Scrutiny Adviser suggests that progress has been made. However, the decision as to whether this progress is acceptable is a judgement for Board members to make.
- 1.8 In deciding whether to undertake any further work, members will need to consider the balance of the board's work programme.

2.0 Process of assessing progress

- 2.1 Members are asked to assess the progress made with implementing recommendations on circulation of the report, and whether it is acceptable, following the flowchart at Appendix 1. Members are asked to classify the response, using the following classifications (see Appendix 1):

- 1 – Stop monitoring
- 2– Achieved
- 3 – Not achieved (obstacle)
- 4 - Not achieved (Progress made acceptable. Continue monitoring)
- 5 – Not achieved (progress made not acceptable. Continue monitoring)
- 6 - Not for review this session

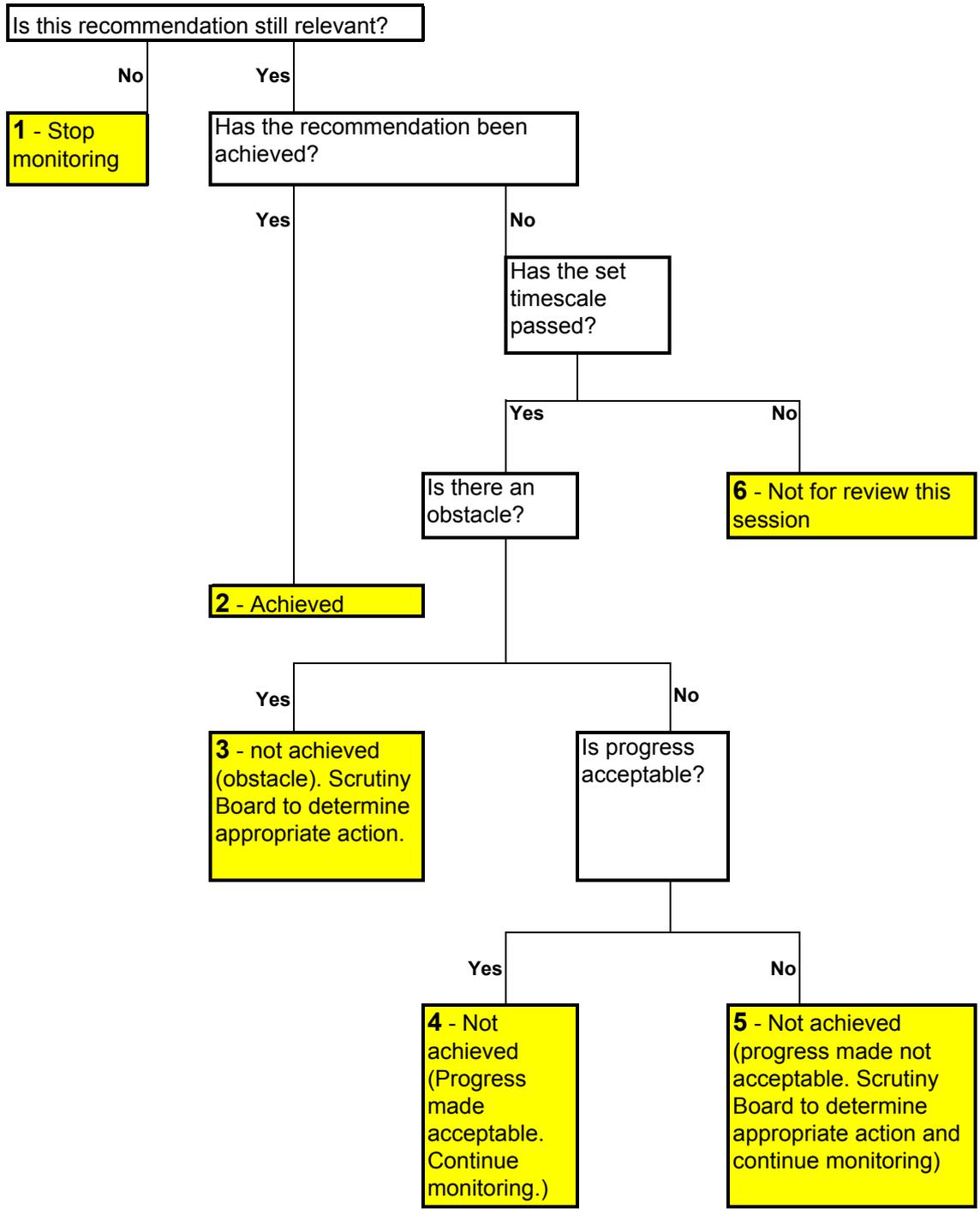
- 2.2 It would be appropriate to use category 6 if the timescale was not yet reached for completion of the recommendation.

3.0 Recommendations

- 3.1 Members are asked to:
 - Agree those recommendations which no longer require monitoring;
 - Identify any recommendations where progress is unsatisfactory and determine the action the board wishes to take as a result.

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Recommendation tracking flowchart and classifications:
Questions to be Considered by Scrutiny Boards



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No	Recommendation	Where we are up to	Stage	Cont
1	That in view of the Learning and Skills Council funding deficit the Chief Executive seeks assurances from our partners and Skills Secretary, John Denham that the new Leeds City College will proceed as planned including proposals for an enhanced estate and that a report be presented to this Board or its successor on the outcome.	The Chief Executive states that the then Leader, Councillor Andrew Carter, expressed his strong concerns about the likely impact of the actions being taken by the LSC (to reprioritise their future spending) on the development of the Leeds City College at the initial meeting of the new Joint Regional Board for Yorkshire and the Humber. The Executive Board resolved unanimously to seek assurances from the Secretary of State regarding the future of the FE College estate across the region. These concerns were repeated at the Economic Delivery Group which is chaired by the Regional Minister and attended by the Council's Chief Executive, and the Regional LSC Director has kept the Group's members informed of national developments.	2	N
2	That the Director Children's Services work with the new Leeds City College to identify how it can consult at area and neighbourhood level to inform the development of a curriculum that is adequately responsive to the needs of Leeds.	There is continued dialogue between representatives of the Director of Children's Services, and the Chief Executive of Leeds City College to discuss emerging wedge children's services partnerships, including 14+ confederations. Nominations for city-wide and local representation by Leeds City Council are being considered.	4	Y
3	That the Directors of Children's Services and City Development consider and propose how this Scrutiny Board or its successor can scrutinise the outcome of the FE College merger to assess if the benefits outlined in paragraph 16 of this report are achieved over the next 3 years with regard to 19 year olds and above.	The Director of Children's Services states that no specific details on the arrangements mentioned in the previous response have been requested. The Leeds Learning Partnership (LLP) and 14-19 Strategy Group (sub groups within Leeds Children's Trust Arrangements) continue to regularly review the performance of the Further Education sector. The LLP includes elected member representation. The Director of City Development states that progress in achieving the improvement priority "enhance the skill level of the work force to fulfil individual and economic potential" and specific targets for levels 2 and 3 qualification for adults (19+) is monitored through the Leeds Strategic Plan. It is recommended that this is the appropriate vehicle to assess the impact of the college merger. It will of course not be until 2010/2011 results are available that a realistic assessment can be made.	4	Y

No	Recommendation	Where we are up to	Stage	Cont
4	<p>That the Principal of the Leeds City College ensures, and provides assurances to this Scrutiny Board or its successor, that the location for the delivery of the new curriculum for 2010/2011 has regard to transport costs and accessibility.</p>	<p>This will be dealt with through the planning and consultation process</p>	4	Y
5	<p>That the Director of Children's Services work with our partners and neighbouring local authorities to ensure wherever possible that there are no artificial barriers that would prevent young people accessing the full curriculum at the most convenient place geographically regardless as to where local authority boundaries lie.</p>	<p>The terms of reference (titled 'The Machinery of Government Changes Memorandum of Understanding') have been developed jointly between the local authorities of Leeds, Bradford, Calderdale, Kirklees and Wakefield. These are included as an appendix to the report on the transfer of powers from the LSC to the local authority being submitted to Executive Board on 09.12.09. The report asks Executive Board to approve the Memorandum of Understanding and in doing so endorse the partnership approach being taken to working across geographical boundaries to provide young people with access to the full curriculum.</p>	2	N
6	<p>That the Directors of City Development and Children's Services with the Council's partners monitor the transition from the LSC to the YPLA and the SFA to identify any areas of concern including changes in operating costs and report back to this Scrutiny Board or its successor.</p>	<p>As part of the regular performance monitoring of the Leeds Strategic Plan, an assessment is made on progress in meeting learning and skills targets and outcomes. As indicated previously, it is not possible to assess changes in operating costs at a local level.</p>	2	N

No	Recommendation	Where we are up to	Stage	Cont
7	That the Director of Children's Services inform Members of Council of the arrangements being made to take responsibility for FE in 2010 and give assurances that the proposals will not impact on the improvements being made at GCSE level.	A comprehensive update report on the transfer of powers from the LSC to the local authority is being submitted to the 9 th December 2009 Executive Board meeting, this includes the memorandum of understanding referenced under recommendation 5. A full overview of progress on this issue was also included as part of a wider children's services update report for the Children's Services Scrutiny Board in September 2009.	2	N
8	That the Director of Children's Services asks the Learning and Skills Council to explain the new funding formula that is preventing Futurepathways from recruiting NEET young people and how this can be resolved in both the short and longer-term, with the outcome being reported back to this Scrutiny Board or its successor.	The response from the Chief Executive of the Alliance of Sector Skills Councils has confirmed that the new funding formula is designed to meet DCSF priority targets. As these targets focus on increasing the take-up of level 2 and 3 courses the limited resource available has been directed towards supporting these areas.	4	Y
9	That the Assistant Chief Executive (Planning, Policy and mprovement) (i) considers the development of suitable performance data and management information systems for the MAA delivery plan. (ii) ensures that there are clear roles and responsibilities for performance management.	The Leeds City Region Partnership was granted Forerunner status along with the Manchester city region in April 2009. Negotiations have been underway ever since with relevant departments of central government. The final Leeds Forerunner Pilot City Region Agreement will be launched at a summit event on Friday 27th November 2009. All aspects of the MAA delivery plan are now subsumed into the city region agreement Now that the negotiations are complete and the agreement is in place, work needs to be progressed to develop appropriate, performance management systems, processes and governance arrangements, Such plans will be in place by April 2010.	4	Y

No	Recommendation	Where we are up to	Stage	Cont
10	<p>That the Assistant Chief Executive (Planning, Policy and Improvement) considers</p> <p>(i) the MAA delivery plan and reviews the current partnership reporting arrangements with a view to ensuring that Members are better informed and involved in the initiatives and work being undertaken to improve skill levels through the MAA and report back to this Board or its successor on the outcome.</p> <p>(ii) how Members can input at an early stage to the policy making process in developing agreements like the MAA / LAA and subsequent implementation</p>	<p>The Scrutiny Board (City and Regional Partnerships) has recommended that further work be carried out to improve the democratic interface between the city and the city-region and to develop appropriate arrangements to inform, engage and involve members in the skills and other aspects of the Forerunner pilot agreement. Work is currently underway to develop proposals which will be presented to the Board by April 2010.</p>	4	Y
11	<p>That the Director of City Development</p> <p>(i) considers with our partners the accuracy of the reported skill levels for Leeds based on the Government's annual population survey and whether there needs to be more accurate data in order to determine whether or not we are achieving our targets.</p> <p>(ii) monitors the effects of the economic downturn on the level of skills investment if there is a fall as predicted and report on the action taken with the Council's partners to try and address this situation.</p>	<p>(i) Partners have considered the accuracy of the data, and concluded that whilst there are some issue because the data is obtained from a sample survey, the costs of a comprehensive survey far outweigh the benefits.</p> <p>(ii) The government has increased the amount of funding available for two key programmes – Train 2 Gain and Apprenticeships. (The National Apprenticeship Service was only launched in April 2009). The LSC has reported that demand is increasing and take up has been good, but up-to-date shortlisting are not yet available. There is no clear evidence to date to indicate the recession has had a major impact on investment in skills training.</p>	4	Y

No	Recommendation	Where we are up to	Stage	Cont
12	<p>That the Assistant Chief Executive (Planning, Policy and Improvement) initiate a review involving the Chief Executive of Education Leeds, the Director of Environment & Neighbourhoods and the Director of City Development to consider responsibilities for the skills agenda.</p>	<p>The review is well underway – a detailed report is scheduled for January 2010.</p>	4	Y
13	<p>That the Directors of Children's Services, City Development and Environment and Neighbourhoods work with the Council's partners to ensure that:</p> <p>(i) there are alternative suitable courses available to young people across the city who are not accepted for entry into the Leeds College of Building.</p> <p>(ii) there are sufficient courses available across the city, aimed at Skills Level 1 and below.</p>	<p>Provision was made on a temporary basis with the Leeds College of Building to ensure that young people without the requisite entry level qualifications could access courses. The Council review of Skills and the development of a Skills Plan for the City provides the opportunity to clearly set out the skills needed in the local economy and influence the funding and commissioning agencies to ensure sustainable provision in the future.</p> <p>Local schools, colleges and training providers are now working more closely together so that they can offer a wide range of courses including foundation learning and re-engagement programmes that would most closely align to the above needs.</p> <p>Leeds Learner Entitlement states that "Learning for young people will lead to qualifications from one of four routes:</p> <ul style="list-style-type: none"> · Apprenticeships with an entitlement to a place by 2013 for all 16 year olds suitably qualified · Diplomas with an entitlement by 2013 for all 14-16 year olds to the first 14 Diplomas and for 16-18 year olds to all 17 Diplomas · Foundation Learning with an entitlement by 2010 to study one of the progression pathways · General Qualifications e.g. GCSEs and A levels 	4	Y

Young people will be able to study qualifications that do not fall under these four routes where there is a clear rationale to maintain them in learners' interests and some young people will study informal unaccredited provision to re-engage them.
Throughout the curriculum and qualifications routes there will be: Functional skills in English, maths, ICT and personal, learning and thinking skills"

No	Recommendation	Where we are up to	Stage	Cont
14	That the Director of City Development inform Members of this Board or its successor of the impact the Government's announcement has had on extending the Train to Gain to agency workers and be provided with the Train To Gain figures for 2008/09 when they become available.	It has not been possible to obtain the 2008/2009 Train 2 Gain figures to date. This is being pursued.	4	Y
15	That the Director of Resources provide further details to this Board or its successor on (i) how the Council is developing its own approach to Train to Gain funding learning opportunities and corporate apprenticeships (ii) the outcome of the Council's own skills survey which is currently being undertaken.	Leeds City Council signed up to the Skills Pledge in November, 2008. By November 2009: <u>Skills Audit</u> A council wide survey/audit of qualifications has been completed and analysed to produce anonymous data for each directorate. The response rate was a minimum of 44% in each directorate and the statistics indicated that over 50% of employees in two of the directorates do not currently hold level 2 qualifications. The data for the other directorates is in the 30%-40% range. <u>Train to Gain</u> Over £2 million pounds LSC Train to Gain funding has been accessed for NVQ level 2 and 3 qualifications – for over 1,000 employees. 6 private training organisations and 3 local colleges have provided this development for staff in their workplace.	4	Y

Literacy/Numeracy

Each candidate has also undertaken a literacy/numeracy assessment and many have then refreshed their skills and undertaken the national level 1 or 2 test.

Apprenticeships

In Leeds

There are 3,556 apprentices (provided by the National Apprenticeship Service but this is not a full year's data).

In the Council

In the 2009/10 budget a commitment to 250 apprenticeships was made and the council is working hard to reach this target with 97 currently and 33 within the recruitment process.

55 vacancies have been ring fenced for apprentices through the Redeployment Board.

Considerable work is underway to raise awareness of apprenticeships with directorates and to identify existing staff who would benefit from the apprenticeship qualifications, aged 16-24.

The ages of the current apprentices are:

16-18 = 15

19-24 = 32

25+ = 50

Education Leeds

Education Leeds and Schools are working closely with Jobs and Skills to raise awareness, create apprenticeship posts within schools and develop existing staff.

The Enhancement Fund

£4,075 has been agreed as match funding for the training pilot for the Management Core Standards. This was from the associated LSC Enhancement Fund.

The Enhancement Fund is now closed to the public sector; and in Yorkshire and Humberside the Train to Gain money has now been

allocated in large part until the next financial year. Where numbers were indicated to the providers at an earlier stage they can still offer us a few places per month and these are being allotted to applicants.

The current situation

On-line qualification audit

Yorkshire Forward have sponsored **software** to enable employees to provide individual information about their qualifications and to complete an indicative literacy and numeracy assessment. This is being considered seriously by ICT and HR and potentially could provide numbers and

names of staff who could still be offered development to level 2 and 3. This remains live for 18 months and then could be transferred to SAP, the Council's HR database.

Embedding literacy policy

Corporate HR bid for and were accepted for **specialist consultancy** (and £3,000 and potentially another £7,000) from the Learning and Skills Improvement Service. Their consultant has visited and an action plan agreed. This will lead to a policy report re the **embedding of skills for life** into council procedures and staff development - from induction.

Pre-apprenticeships/Placements

Three council directorates bid for '**Future Jobs**' funded posts and from January 2010 there will be a rolling programme for people aged 18-24 who have been accessing benefits for over 10 months being recruited into administration and youth work placements which are funded for the first 6 months. The funding is £6½ thousand per person. There is no guarantee of a job but each person will gain work experience and the aim is for the pre-apprentices to be considered for all the apprenticeship posts.

No	Recommendation	Where we are up to	Stage	Cont
16	That the Director of Children's Services seek support for additional funding of the e2e scheme and that it become much less classroom based.	Following the representation from the Association of Directors of Children's Services discussed previously and subsequent further discussions, it was confirmed during summer 2009 that the e2e allocation for Leeds has been increased.	4	Y
Page 57 17	That the Director of City Development advise all Members of Council of the initiatives being undertaken by the Council and our partners to reach SMEs to encourage and promote training for when the economic downturn starts to recover and what success we have had in this regard.	Train 2 Gain is the main vehicle by which employees are being encouraged to access and promote training. As indicated above demand for Train 2 Gain has been increasing and take up is considered to be good. As well as the national promotion of train 2 gain via the funding body, providers and Business Link advisors, the Leeds Skills Board, part of the Leeds, York and North Yorkshire Chamber of Commerce.	4	Y

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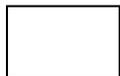
Report of the Head of Scrutiny and Member Development

Scrutiny Board (City and Regional Partnerships)

Date: 9th December 2009

Subject: Current Work Programme

Electoral Wards Affected: All



Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 Appendix 1 to this report provides Members with a copy of the Board's current Work Programme.
- 1.2 Appendix 2 is the current Forward Plan of Key Decisions for the period 1st December 2009 to 31st March 2010.
- 1.3 Appendix 3 provides Members of the Board with the latest Executive Board minutes

2.0 Recommendations

- 2.1 The Board is requested to:
 - (i) Determine from these documents whether there are any additional items the Board would wish to add to its Work Programme.
 - (ii) Receive and make any changes to the attached Work Programme following decisions made at today's meeting.

Background Papers

None used

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Item	Description	Notes	Type of item
Meeting date – 10th December 2009		Deadline for receipt of Reports 23rd November 2009	
Yorkshire Forward	To hear from the Chief Executive of Yorkshire Forward on schemes funded by them in the city region and how they are determined and prioritised. To consider a report from the Director of City Development on the schemes in Leeds funded or part funded by Yorkshire Forward on a geographical basis.	The Board on 8th October agreed consideration of this matter	RP/B
Tracking Recommendations	To consider a report on progress in implementing the Board's recommendations to date.	This relates to the Board's Skills Inquiry report completed in 2008/09	MSR
Joint Service Centre at Kirkstall	To consider a report on the proposed joint services centre at Kirkstall to include the <ul style="list-style-type: none"> • decision of the NHS Leeds Trust Board on 19th November on the future of this project in the light of the issues reported to the Scrutiny Board on 5th November 2009 • expenditure incurred by the Council in developing and supporting this scheme • timetable for receiving a report on lessons learned To hear from the Chair of Plan Review Board as to the role and responsibilities of this Board in reviewing the Strategic Service Delivery Planning process & the progression of specific schemes	This was first considered by the Board on 5th November 2009	RP/PM

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

Item	Description	Notes	Type of item
Meeting date – 7th January 2010		Deadline for receipt of Reports 14th December 2009	
Annual Report on Performance against the Leeds Strategic Plan	To receive an Annual Report on Performance against the Leeds Strategic Plan	At the Board meeting in June 2008 officers recommended that this Board was appropriately placed to take an overview of this document	MSR
Session 2 Inquiry on the Integrated Transport Strategy	To consider details of the project plan for taking forward the Leeds City Region Partnership and Governance arrangements for an integrated transport strategy. To consider the key priorities for local and regional transport as set out in the existing strategies, and the way in which these complement and interact with one another	2nd Session agreed by Scrutiny Board at its meeting on 8th October 2009	RP/DP
City Region Governance Arrangements	To consider a further report on city region governance arrangements with particular reference to the democratic deficit and proportionality issues	The Board on 8th October requested this report which also links to Session 2 of the Transport Inquiry	DP

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

Item	Description	Notes	Type of item
Meeting date – 4th February 2010		Deadline for receipt of Reports 18th January 2010	
Vision for Leeds Refresh	To consider a further report and update on the development of a Vision for Leeds 2011 to 2030	The Board on 8th October considered a report setting out the work the Leeds Initiative will undertake to develop the new Vision for Leeds which it hopes to publish after the May elections in 2010	DP/B
City Region Employment and Skills Board	To submit an update report on the establishment of this new Board	The Board requested this report on 8th October 2009	
Meeting date – 4th March 2010		Deadline for receipt of Reports 15th February 2010	
Meeting date – 16th April 2010		Deadline for receipt of Reports 30th March 2010	
Annual Report	To approve the Board’s contribution to the Scrutiny Boards Annual Report 2009/010.		

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

Item Not Yet Included in the Work Programme

To consider a scrutiny inquiry in relation to the Homes and Community Agency(HCA) Housing and Regeneration Joint Board -
Agreed by the Scrutiny Board on 5th November 2009

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

APPENDIX 2



FORWARD PLAN OF KEY DECISIONS

1 December 2009 – 31 March 2010

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
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LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

For the period 1 December 2009 to 31 March 2010

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Young People's substance misuse prevention and treatment service Contract Award	Chief Officer - Children and Young People Social Care	1/12/09	Vulnerable Groups Commissioning Board, Substance Misuse Advisory Board, National Treatment Agency, Youth Offending Service, Tender Panel	Tender Documents	Chief Officer - Children and Young People Social Care louise.atherton@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Request to extend the existing Supporting People Contract with Foundation Housing for 1 Year from 12.2.2010 to 11.2.2011 Approval to invoke contract procedure rules to extend the existing Supporting People Contract with Foundation Housing for 1 year from 12.2.2010 to 11.2.2011	Director of Environment and Neighbourhoods	1/12/09	N/A	Reports to be presented to the Commissioning Body and Delegated Decision Panel prior to decision being taken	Director of Environment and Neighbourhoods neil.evans@leeds.gov.uk
Buslingthorpe Conservation Area To designate a Conservation Area in Buslingthorpe covering an area which predominately consists of industrial premises in the valley of the Meanwood Beck	Chief Planning Officer	1/12/09	Ward Members and English Heritage	Report	Chief Planning Officer richard.taylor@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
St Anne's alcohol residential rehabilitation To extend the existing contract from 1 April 2010 for up to 12 months to allow for a full tender exercise to be undertaken	Director of Adult Social Services	1/12/09	Pre tender consultation with service users and stakeholders	Report to the Director, contract monitoring information	Director of Adult Social Services sinead.cregan@leeds.gov.uk
Adult Social Care Home Care Contracts To extend the Adult Social Care cost/volume contracts and the independent living contracts to 31 st August 2010 to allow the directorate to procure a new type of domiciliary care contract from this date.	Director of Adult Social Services	1/12/09	Children's and Adults Commissioning Board.	None.	Director of Adult Social Services mark.phillott@leeds.gov.uk
Commissioning of Phase 3 Specialist Connexions Services - Young Offenders Services Contract Award	Chief Officer - Early Years and Integrated Youth Service	1/12/09	Procurement Unit, CSLT, CLT	Report to CLT (07/07/09) Invocation Report to the Chief Officer Early Years & IYSS 21/09/09	Chief Officer - Early Years and Integrated Youth Service gerry.hudson@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Agency Workers Contracts To re-let contracts for the provision of agency workers	Director of Resources	1/12/09	Supplier consultation undertaken	The decision will be supported by an evaluation of tenders	Director of Resources alex.watson@leeds.gov.uk
Highway Structures Capital Maintenance, Assessment and Strengthening 2010/11 Approval of Design and Cost report and authority for the design and implementation of a programme of Highway Structures Capital Maintenance works, comprising maintenance, assessment and strengthening works for the 2010/11 financial year.	Chief Officer (Highways and Transportation)	1/12/09	Standard internal consultation	Design and Cost Report	Chief Officer (Highways and Transportation) carolyn.walton@leeds.gov.uk
Thorpe Lane/Bradford Road Junction Improvement Authority to undertake construction works total cost £287,500 including S106 contribution of £50,000	Director of Resources	1/12/09	Members, Emergency Services etc consulted as part of the scheme development	None.	Director of Resources richard.hobson@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Framework Agreement for Technical Advisors for PFI Projects Approval to issue OJEU notice for the procurement of the framework agreement	Director of Resources	1/12/09	Not applicable (Advisors from Client Departments)	Report to Board	Chief Officer (PPPU) david.outram@leeds.gov.uk
Provision of Community Living Project for Children and Young People in Leeds Delegated Decision Required to Commission a Community Living Service for Young People	Chief Officer - Children and Young People Social Care	1/12/09	n/a	Report to be presented to the Delegated Decision Panel	Chief Officer - Children and Young People Social Care mary.cousins@leeds.gov.uk
Parks and Countryside Nursery Seeds, Compost and Pot Tender To approve Suppliers	Chief Recreation Officer	1/12/09	N/A	Tender Submissions	Chief Recreation Officer paul.ackroyd@leeds.gov.uk
A63 Selby Road/B6137 Leeds Road, Junction Signalisation Capital Scheme Number	Director of Resources	1/12/09		None.	John J Mills - 0113 2478974

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Highways and Transportation Annual Capital Programme To approve the Projects estimated to cost in excess of £5,000 for inclusion in the Highway Maintenance Capital Programme 2010/2011	Chief Officer (Highways and Transportation)	1/12/09	Each Elected Member will be consulted on the proposed streets in their ward during September/October 2009	Report to Chief Highways Officer	Chief Officer (Highways and Transportation) andrew.bellamy@leeds.gov.uk
Bramley 20 Mph Zone Authority to undertake construction works total cost £345,000.	Director of Resources	1/12/09	Members, Emergency Services etc consulted as part of the scheme development. Public Consultation undertaken	Drawing Numbers HDC/229140/GA/01A, HDC/299140/GA/02A & HDC/299140/GA/03	Director of Resources chris.hickling@leeds.gov.uk
Award of tender for supply of cardiovascular and strength equipment	Chief Recreation Officer	1/12/09	Sport and Active Recreation Department	Relevant reports for the award of tender and associated Delegated Decision Notice	Chief Recreation Officer kim.newman@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Commissioning of Phase 3 Specialist Connexions Services Agree the recommendation to put the Phase 3 Connexions Services out to competitive tender. The three year contract has an indicative value of £1.75m.	Chief Officer - Early Years and Integrated Youth Service	1/12/09	Relevant Service Area's	DDN	Chief Officer - Early Years and Integrated Youth Service gerry.hudson@leeds.gov.uk
Terry Yorath House To extend the contract for 12 months to allow for a tendering exercise to be undertaken	Director of Adult Social Services	1/12/09	Service Users, Stakeholders and Carers	None.	Director of Adult Social Services sinead.cregan@leeds.gov.uk
Extension of the contracts for the provision of thirteen voluntary sector mental health service To approve a 12 month extension to the thirteen contracts	Director of Adult Social Services	1/12/09	Service Users and Stakeholders	Service Review Reports	Director of Adult Social Services sinead.gregan@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Highways Asset Management</p> <p>i) Approve the injection of £609,500 into the City Development Capital Programme which will be fully funded by the Department for Transport;</p> <p>ii) Give authority to incur expenditure of £517,500 works and £92,000 staff</p> <p>iii) The money will be spent on systems, devices and data gathering of the inventory and conditions of assets such as roads, footways, signs, barriers, structures, trees, to provide a risk based approach to maintenance and renewal decisions across all of the assets related to the highway</p>	Director of Resources	1/12/09	None	None Report/DDN	Director of Resources andrew.molyneux@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
City Card To approve an injection to the capital programme of £1,342,000 and to give authority to spend	Executive Board (Portfolio: Central and Corporate)	9/12/09	Executive Member, LMT	The report to be issued to the decision maker with the agenda for the meeting	Chief Officer Resources and Strategy ed.mylan@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Transfer of Responsibilities from the Learning and Skills Council to the Local Authority</p> <ol style="list-style-type: none"> 1. Approve the approach to the preparation for the transfer of responsibilities from the LCS to the Local Authority 2. Confirm elected member representation on the reconstituted 14-19 Strategic Partnership 3. Approve the Memorandum of Understanding which informs joint working across local authorities in West Yorkshire 	Executive Board (Portfolio: Children's Services)	9/12/09		The report to be issued to the decision maker with the agenda for the meeting	Chief Executive of Education Leeds gary.milner@education.leeds.co.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
KPMG Health Inequalities Report To consider the KPMG audit report together with the action plan prepared in response to the recommendations. To agree any further actions required to raise awareness of health inequalities across the City.	Executive Board (Portfolio: Adult Social Care)	9/12/09	Joint Strategic Commissioning Board, stakeholders and other partners	The report to be issued to the decision maker with the agenda for the meeting	Director of Adult Social Services john.england@leeds.gov.uk
Business Support Scheme for the Council's Commercial Tenants Agree the establishment of a Business Support Scheme for Council's Commercial Tenants	Executive Board (Portfolio: City Development)	9/12/09	Executive Member	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development paul.stephens@leeds.gov.uk
Private Sector Housing Needs and Future Investment priorities Approval of recommendations for the future strategy and investment in private sector housing in Leeds	Executive Board (Portfolio: Environmental Services)	9/12/09	Previously undertaken	The report to be issued to the decision maker with the agenda for the meeting	Chief Officer Environmental Services andy.beattie@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Pilot Council House Build Project Injection and authority to spend from Executive Board to purchase 20x2 bed properties built by Keepmoat.</p> <p>To use the land receipt from the sale of Evelyn Place, (less than best) and the former Waterloo school site (less than best) as contributions to the purchase price of the units.</p> <p>To agree that Keepmoat build the new council properties at Silveroyd Hill under a licence agreement.</p>	Executive Board (Portfolio: Neighbourhoods and Housing)	9/12/09	The Chief Housing Services Officer has discussed this issue with both the Lead Member for Environment and Neighbourhoods as well as the Chair of the Strategic Affordable Housing Partnership Board	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods megan.godsell@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Recycling Improvement Plan</p> <p>To endorse the approach to extending access to recycling across the city and approve the reprofiling of an existing contingency sum to provide the funding to commence the improvement plan as scoped.</p>	<p>Executive Board (Portfolio: Environmental Services)</p>	<p>9/12/09</p>	<p>With members and residents of the specified areas</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Environment and Neighbourhoods susan.upton@leeds.gov.uk</p>
<p>Leeds Housing Strategy/ Leeds Private Rented Strategy</p> <p>Approve the Leeds Housing Strategy/Leeds Private Rented Strategy</p>	<p>Executive Board (Portfolio: Neighbourhoods and Housing)</p>	<p>9/12/09</p>	<p>Previously undertaken</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Environment and Neighbourhoods bridget.emery@leeds.gov.uk andy beattie@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Demolition of properties in advance of Private Finance Initiative Scheme - Little London, Beeston Hill and Holbeck</p> <p>Approval of necessary capital expenditure to demolish empty properties at Carlton Towers and Carlton Carr and Carlton Gate, Little London and Holbeck Towers, Gaitskell Grange, Holbeck.</p>	<p>Executive Board (Portfolio: Neighbourhoods and Housing)</p>	<p>9/12/09</p>	<p>Executive Members Ward Members Aire Valley Homes West North West Homes</p>	<p>The report to be issued to the decision maker with the agenda for the meeting.</p>	<p>Director of Environment and Neighbourhoods iain.kyles@leeds.gov.uk</p>
<p>The future of City of Leeds, Parklands Girls', and Primrose High Schools</p> <p>To agree the detailed proposals for public consultation on the future of City of Leeds, Parklands Girls', and Primrose High Schools.</p>	<p>Executive Board (Portfolio: Children's Services)</p>	<p>9/12/09</p>	<p>Detailed in the report</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Chief Executive of Education Leeds dirk.gilleard@educationleeds.co.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Expansion of Primary Provision for 2011 Permission to consult on expansion of primary provision for 2011	Executive Board (Portfolio: Children's Services)	9/12/09	Jan/Feb 09	The report to be issued to the decision maker with the agenda for the meeting	Chief Executive of Education Leeds lesley.savage@leeds.gov.uk
Leeds LDF Annual Monitoring Report (2009) Approval of the City Council's 2009 LDF Annual Monitoring Report for submission to the Secretary of State by 31 st December 2009	Executive Board (Portfolio: Development and Regeneration)	9/12/09	Development Plan Panel (8 th December 2009)	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development david.feeney@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Publication of Leeds Climate Change Action Plan To approve the content of the Leeds Climate Change Strategy: Action Plan</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>9/12/09</p>	<p>Significant consultation has already been undertaken as part of the Leeds Climate Change Strategy development. Specifically, both the Leeds Initiative and the Council Executive Boards requested an action plan to support the strategy. The action plan has been written in cooperation with circa 30 officers across the council.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development george.munson@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Manager and Employee Self Service Design and Cost Report – Business Transformation in Leeds City Council and the Introduction of Manager and Employee Self Service – approval of expenditure of £1.5m over 3 years (fully funded by the Business Transformation Programme and ICT Development Fund).</p>	<p>Executive Board (Portfolio: Central and Corporate)</p>	<p>9/12/09</p>	<p>Extensive consultation activities with key stakeholders have been underway since 2007 and will continue into Feb 2010.</p>	<p>The report is to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Resources martin.gaunt@leeds.gov.uk</p>
<p>A65 Quality Bus Initiative Authority to spend up to £2million pound advance payments for Statutory Undertakers Diversions . Subject to full approval, authority to construct the A65 QBI at a cost of £16million</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>9/12/09</p>	<p>Ongoing consultation</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Chief Officer (Highways and Transportation) paul.russel@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Recycling of long term empty private properties Approval for the mechanism of disposal for private sector properties purchased via the recycling empties scheme	Executive Board (Portfolio: Neighbourhoods and Housing)	9/12/09	Legal, Asset Management, Councillor Les Carter – Lead Member for Environment and Neighbourhoods	The report to be issued to the decision maker with the agenda for the meeting	Chief Officer Environmental Services mark.ireland@leeds.gov.uk
Annual Performance Assessment for Adult Social Services To note the outcome of the Annual Performance Assessment for Adult Social Services	Executive Board (Portfolio: Adult Health and social Care)	9/12/09		The report to be issued to the decision maker with the agenda for the meeting	Director of Adult Social Services dennis.holmes@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Middleton Park Restoration Project; Submission of Stage 2 Bid to the Heritage Lottery Fund</p> <p>To approve the submission of the Stage 2 Bid to the Heritage Lottery Fund (HLF) for Middleton Park.</p>	<p>Executive Board (Portfolio: Leisure)</p>	<p>9/12/09</p>	<p>Consultation with communities in the area, the Executive Member, with Local Ward Members and with the Heritage Lottery Fund will be ongoing during the development phase between March and July.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting.</p>	<p>Chief Recreation Officer richard.mond@leeds.gov.uk</p>
<p>BSF Phase 1 Design and Build Contract - Settlement</p> <p>BSF Phase Settlement of the Compensation Claims against Cockburn and Temple Moor Design and Build Contractors</p>	<p>Executive Board (Portfolio: Children's Services)</p>	<p>9/12/09</p>	<p>N/A</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Chief Executive of Education Leeds jackie.green@educationleeds.co.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Proposal to Relocate the West SILC from the Farnley Park Site under Building Schools for the Future Permission to consult on changes to SILC provision on the Farnley Park High School Site	Executive Board (Portfolio: Children's Services)	9/12/09	Jan/Feb 09	The report to be issued to the decision maker with the agenda for the meeting	Chief Executive of Education Leeds stuart.gosney@educationleeds.co.uk
City Varieties To give authority to spend £600,000 on refurbishment works to the City Varieties Theatre	Executive Board (Portfolio: City Development)	9/12/09	Executive Member, City Varieties Project Board	The report to be issued to the decision maker with the agenda for the meeting	Chief Officer Libraries, Arts and Heritage catherine.blanshard@leeds.gov.uk
RHB Programme 2008 - 11 Update Updating Authority to Spend and Injection Grant Funding and private sector contributions. No schemes above £500k	Executive Board (Portfolio: Neighbourhoods and Housing)	9/12/09	RHB Programme Board	The report to be issued to the decision maker with the agenda for the meeting	Chief Housing Services Officer stephen.boyle@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Alzheimer's disease society Request to extend the Alzheimer's Disease contract for a 12 month period from 1 st April 2010 to March 31 st 2011 in accordance with Contract Procedure Rule 25.1	Director of Adult Social Services	10/12/09	Adult Commissioning Board	The report requesting an extension to the contract for a 12 month period as from April 2010 to March 31st 2011	Director of Adult Social Services susan.gamblen@leeds.gov.uk
Morley Conservation Area To amalgamate and extend the Morley Town Centre and Morley Dartmouth Park Conservation Area into the Morley Conservation Area and adopt the Morley Conservation Area Appraisal and Management Plan as non-statutory planning guidance	Chief Planning Officer	1/1/10	Ongoing consultation since May 2008 with the local community, Ward Members, Morley Town Council and other bodies	Report and Morley Conservation Area Appraisal and Management Plan	Chief Planning Officer richard.taylor@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>The framework arrangement for the supply of vehicles and equipment without driver for a three year period February 2010 to January 2013 with the option to extend for 12 months</p> <p>To approve the framework arrangement for the supply of vehicles and equipment without driver for a three year period February 2010 to January 2013 with the option to extend for 12 months</p>	Chief Commercial Services Officer	1/1/10	Procurement Department	Tender Submissions	Chief Commercial Services Officer carl.snowden@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Request to enter into a Supporting People Contract with ECHG for the Bracken Court Service, Ladybeck House Service and the Floating and Rough Sleepers Service at a total contract value of £726,515.25 per annum Authorisation to enter into a Supporting People contract with ECHG for the Bracken Court Service, Ladybeck House Service and the Floating and Rough Sleepers Service at a total contract value of £726,515.25 per annum	Director of Environment and Neighbourhoods	1/1/10	n/a	Report to be presented to the Delegated Decision Panel	Director of Environment and Neighbourhoods neil.evans@leeds.gov.uk
Community Asset Strategy Approval requested	Executive Board (Portfolio: Development and Reeneration)	6/1/10	Asset Management Board 24 th July	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development john.ramsden@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Sustainable Buildings Strategy Approval requested	Executive Board (Portfolio: Development and Regeneration)	6/1/10	September Strategic Investment Board	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development john.ramsden@leeds.gov.uk
Acquisition of 2 Branch Road, Armley Approval to acquire 2 Branch Road, Armley, through negotiation with the building owner, to support the regeneration of the West Leeds Gateway	Executive Board (Portfolio: Neighbourhoods and Housing)	6/1/10	Armley Ward Members, West Leeds Gateway Programme Board on which the Executive Member for Development and Regeneration sits.	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods michelle.anderson@leeds.gov.uk
Proposed development of new Middleton Enterprise Centre Executive Board approval to incur expenditure on a new Enterprise Centre in Middleton	Executive Board (Portfolio: Development and Regeneration)	6/1/10	Ward members, stakeholder groups and local residents	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development neill.fishman@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Update to Executive Board on Lettings Policy Review This report updates Executive Board on developments since the Executive Board meeting in July 2009, and is on the government's statutory guidance on allocations. It covers progress made on:</p> <ul style="list-style-type: none"> • Improving the management and allocation of tenancies • Greater sharing of information with the Police • the possibility of developing quotas or giving higher preference to good tenants • incorporating government guidance which allows local authorities to give greater preference to meet local priorities • ensuring the approach for the 	Executive Board (Portfolio: Neighbourhoods and Housing)	6/1/10		The report to be issued to the decision maker with the agenda for the meeting	Chief Housing Services Officer kathryn.bramall@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
'Annual Standards and Biannual report on Ofsted Inspections and School Causing Concern (Primary)' The report provides an update of information	Executive Board (Portfolio: Children's Services)	6/1/10		The report to be issued to the decision maker with the agenda for the meeting	Chief Executive of Education Leeds christene.halsall@educationleeds.co.uk
'Annual Standards and Biannual report on Ofsted Inspections and School Causing Concern (Secondary)' The report provides an update of information.	Executive Board (Portfolio: Children's Services)	6/1/10		The report to be issued to the decision maker with the agenda for the meeting	Chief Executive of Education Leeds brian.tuffin@educationleeds.co.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Chapelton and Armley Townscape Heritage Initiative schemes</p> <ul style="list-style-type: none"> For Executive Board to include an allocation of Leeds Local Enterprise Growth Initiative (LEGI) Funding into the Capital Programme of the City Council to assist funding the Armley and Chapelton Townscape Heritage Initiative (THI) schemes 	Executive Board (Portfolio: Neighbourhoods and Housing)	6/1/10	West Leeds Gateway Programme Board, IMP Act (Improving Chapelton), ward councillors	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods richard.spensley@leeds.gov.uk
School Places Strategy To agree a School Place Strategy for Leeds 2010-13	Executive Board (Portfolio: Children's Services)	6/1/10	September – November 2009	The report to be issued to the decision maker with the agenda for the meeting	Chief Executive of Education Leeds george.turnbull@educationleeds.co.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Leeds Arena, Proposed Appointment of Technical Monitoring Advisor To appoint a technical monitoring advisor on the proposed arena development for the duration of the design and build stage of the project.	Director of City Development	21/1/10	Arena Project Board	Report to Director of City Development	Director of City Development martin.farrington@leeds.gov.uk
East Leeds Household Waste Sort Site Re-development To award contract to redevelop this waste recycling facility	Chief Officer Environmental Services	1/2/10	Local residents and Councillors prior to works commencing	Tender Documents	Chief Officer Environmental Services susan.upton@leeds.gov.uk
Catering Consumables Contract for Catering and Cleaning Services To proceed with PQQ and Tender specification for renewal of contract	Director of Resources	1/2/10	Group consultation on quality of product / Consultation with Existing Supplier	Tender Specifications	Director of Resources mandy.snaith@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Fresh Meat, Cooked meats and Halal provision Contract for Catering and Cleaning Services To proceed with PQQ and Tender specification for renewal of contract	Director of Resources	1/2/10	Group consultation on quality of product / Consultation with Existing Supplier / Muslim Panel	Tender specifications	Director of Resources mandy.snaith@leeds.gov.uk
Lifetime Neighbourhoods (Round 6 Housing) Outline Business Case To approve the Outline Business Case and Project Affordability Position.	Executive Board (Portfolio: Neighbourhoods and Housing)	12/2/10	PFI Housing Project Board and PPP/PFI Coordination Board	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods christine.addison@leeds.gov.uk
Capital Programme 2009 - 2013 To update and approve the Capital Programme over the period 2009 - 2013	Executive Board (Portfolio: Central and Corporate)	12/2/10	None	The report to be issued to the decision maker with the agenda for the meeting	Director of Resources Alan.gay@leeds.gov.uk
Treasury Management Strategy 2010/11 To approve the Treasury Management Strategy for 2010/11	Executive Board (Portfolio: Central and Corporate)	12/2/10	None	The report to be issued to the decision maker with the agenda for the meeting	Director of Resources alan.gay@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Residential Care Strategy for Older People in Leeds Approval to consult on options for future provision of long term residential care services.	Executive Board (Portfolio:Adult Health and Social Care)	12/2/10	All stakeholders.	The report to be issued to the decision maker with the agenda for the meeting	Director of Adult Social Services dennis.holmes@leeds.gov.uk
Financial Health Report - third quarter In noting the financial position after nine months for the Authority a decision will be required as to the treatment of any variation identified	Executive Board (Portfolio: Resources)	12/2/10		The report to be issued to the decision maker along with the agenda for the meeting	Chief Officer (Financial Management) doug.meeson@leeds.gov.uk
Changing the Workplace Business case approval for phase 1 of programme	Executive Board (Portfolio: Central and Corporate)	12/2/10	Ongoing Officer and Member consultation.	The report to be issued to the decision maker with the agenda for the meeting	Director of Resources alan.gay@leeds.gov.uk
Asset Management Plan and Capital Strategy Approval of the Capital Strategy and Asset Management Plan	Executive Board (Portfolio: Development and Regeneration)	12/2/10		The report to be issued to the decision maker with the agenda for the meeting	Director of City Development john.ramsden@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
A653 Dewsbury Road Bus Priority Measures, Ring Road, Beeston Park Bus Lane Permission to construct the scheme, subject to satisfactory funding arrangements being in place on return of tenders. The works are required to provide a quality bus corridor identified in the LTP and are an intrinsic part of the Yorkshire Bus Initiative.	Executive Board (Portfolio: Development and Regeneration)	12/2/10	Initial Member consultation has taken place.	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development jean.dent@leeds.gov.uk
Grants to Major Arts Organisations Approve levels of funding	Chief Officer Libraries, Arts and Heritage	4/3/10	Applications subject to scrutiny by appropriate officers	Grant applications of Major Arts Organisations	Chief Officer Libraries, Arts and Heritage catherine.blanshard@leeds.gov.uk
Self Directed Support Recent progress report on SDS implementation and agree start date for SDS and all new customers	Executive Board (Portfolio: Adult Social Care)	10/3/10		The report to be issued to the decision maker with the agenda for the meeting	Director of Adult Social Services john.lennon@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
The future of City of Leeds, Parklands Girls', and Primrose High Schools To receive the outcome of public consultations and consider the publication of a statutory notice.	Executive Board (Portfolio: Children's Services)	10/3/10	Detailed in the report	The report to be issued to the decision maker with the agenda for the meeting	Chief Executive of Education Leeds dirk.gilleard@educationleeds.co.uk
Treatment of kerbside collected food waste Approval of strategy and business case for procurement of food waste processing capacity	Executive Board (Portfolio: Environmental Services)	10/3/10	Waste Solution Programme Board, Planning, City Development	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods andrew.mason@leeds.gov.uk

EXECUTIVE BOARD

WEDNESDAY, 4TH NOVEMBER, 2009

PRESENT: Councillor R Brett in the Chair

Councillors A Carter, J L Carter,
R Finnigan, S Golton, R Harker, P Harrand,
J Monaghan, J Procter and K Wakefield,

Councillor R Lewis - Non-Voting Advisory Member

108 Minutes

RESOLVED – That the minutes of the meeting held on 14th October 2009 be approved.

ADULT HEALTH AND SOCIAL CARE

109 Deputation to Council - The 'Time to Change' City Wide Steering Group Seeking Leeds City Council Support for the Events Planned to be held in Leeds as part of the National 'Time to Change' Campaign

The Director of Adult Social Services submitted a report in response to the deputation to Council from the 'Time to Change' City-Wide Steering Group on 16th September 2009.

RESOLVED –

- a) That the Council's support for the Deputation be confirmed, and that the work of Time to Change be endorsed by promoting the campaign to a wide audience across the City.
- b) That it be noted that the Council will carry promotional materials in One Stop Centres, Libraries etc and place links to the Time to Change campaign on the LCC website and intranet.
- c) That the Board notes the Council's approach in tackling these issues, as described in paragraph 3.1.2 of the report, and agrees that the Council can lead by example in line with its Disability Employment Strategy, by ensuring that good practice is followed in supporting employees with mental health problems.

110 Deputation to Council - The Access Committee for Leeds regarding Planned Day Centre Closures

Draft minutes to be approved at the meeting
to be held on Wednesday, 9th December, 2009

The Director of Adult Social Services submitted a report in response to the deputation to Council from the Access Committee for Leeds on 16th September 2009.

RESOLVED - That the response to the deputation be noted and considered in conjunction with the accompanying report from Day Centres to Day Services: Response to the Consultation on Day Services as referred to in minute 111 below.

111 From Day Centres to Day Services - Response to the Consultation on Day Services

Further to minute 43 of the meeting held on 22nd July 2009 The Director of Adult Social Services submitted a report summarising the consultation process undertaken with respect to the future role and purpose of the Council's day centres for older people, and detailing the recommendations for the development of day services for older people, following consideration of the responses received.

RESOLVED -

- a) That the outcome of the consultation and comments received be noted.
- b) That the revised proposals outlined at paragraphs 5.4 to 5.8 of the report be approved
- c) That the implementation plan outlined in paragraph 6 be endorsed.
- d) That active consideration be given to the future use of the buildings with a particular review of locally based services in the Holbeck area.
- e) That further work to publicise and promote the implementation of self directed support and personal budgets be championed through the scrutiny review of Personalisation.
- f) That supply and demand of day care services be kept under close review with further reports as required.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he abstained from voting on this matter)

CENTRAL AND CORPORATE

112 Financial Health Monitoring 2009/10 - Half Year Report

The Director of Resources submitted a report on the financial health of the authority after six months of the financial year in respect of the revenue budget and the housing revenue account.

RESOLVED –

- a) That the projected financial position of the authority after six months of the financial year be noted and that directorates be requested to continue to develop and implement action plans.
- b) That Council be recommended to approve a virement in the sum of £1,000,500 from debt charge savings to fund the early leavers initiative.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he abstained from voting on this matter).

113 Capital Programme Update 2009-2013

The Director of Resources submitted a report providing financial details of the 2009/10 month 6 Capital Programme position and proposing a small number of scheme specific approvals which had arisen since the 2008/09 – 2012/13 Capital Programme was approved in February 2009.

RESOLVED –

- a) That the latest position on the general fund and Housing Revenue Account capital programmes be noted together with the fact that further work will take place with East North East Homes to clarify funding responsibilities.
- b) That it be noted that the general fund capital programme now takes account of £1,000,000 of additional highways maintenance costs and £1,600,000 of Building Schools for the Future development costs in 2009/10.
- c) That approval be given to the release of £844,000 from the Strategic Development Fund already earmarked for New Generation Transport to meet the Council's share of development costs in 2009/10.
- d) That approval be given to the transfer of £50,000 from the capital contingency scheme to meet the development costs on the Accelerated Development Zones pilot scheme.
- e) That the earmarking of the Wortley High School capital receipt to the Building Schools for the Future programme be approved.

Draft minutes to be approved at the meeting
to be held on Wednesday, 9th December, 2009

- f) That the injection of additional spend of £600,000 on the City Varieties Music Hall be approved.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he abstained from voting on this matter).

114 Treasury Management Strategy Update 2009/10

The Director of Resources submitted a report providing a review and update on the Treasury Management Strategy for 2009/10.

RESOLVED - That the update on Treasury Management borrowing and investment strategy for 2009/10 be noted.

115 Gambling Act 2005 Statement of Licensing Policy

The Assistant Chief Executive (Corporate Governance) submitted a report providing an update on the review and public consultation of the Gambling Act 2005 Statement of Licensing Policy, and presenting the revised document for the purposes of the Board's recommendation to full Council.

The Assistant Chief Executive (Corporate Governance) reported the outcome of discussions at the meeting of the Scrutiny Board (Central and Corporate) on 2nd November 2009.

RESOLVED –

- a) That having considered the responses to the consultation carried out, including the comments of Scrutiny Board given verbally at this meeting and the Final Consultation Report at Appendix 2, this Board endorses the proposed responses to the consultation exercise and recommends to full Council that these be approved as the Council's response to matters raised in consultation.
- b) That the revised draft Statement of Gambling Policy as set out at Appendix 1 to the report be noted and that full Council be recommended to approve this as the final Policy under the Gambling Act 2005.

116 Council Business Plan 2008-11: Mid-Term Review and Refresh

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report outlining a number of proposed amendments to the Council Business Plan 2008-2011.

RESOLVED –

- a) That the proposed changes to the Council Business Plan 2008-11 be approved.

- b) That Council be recommended to approve these amendments at their meeting on 18th November 2009.
- c) That the Chief Executive be authorised to review and update any performance targets for the final year of the plan.

ENVIRONMENTAL SERVICES

117 Revised Environment Policy

The Director of City Development submitted a report presenting for adoption the revised Environment Policy, clarifying the rationale behind the Policy and identifying the core elements and the links to the Leeds Strategic Plan, Eco Management and Audit Scheme (EMAS) and other requirements.

RESOLVED – That the revised Environment Policy at Appendix 1 to the report, which will be signed by the Joint Leaders of the Council and the Chief Executive, be approved for adoption.

DEVELOPMENT AND REGENERATION

118 Remediation of Gardens in the Meanwood Area - Contaminated Land Inspection Strategy

The Director of City Development submitted a report on a proposed scheme of remediation works to 41 properties in the Meanwood area to remove contaminated soil from all garden areas, to a minimum depth of 0.6m, and replacement with clean soil; the scheme to be funded by grant from the Department for the Environment, Food and Rural Affairs.

RESOLVED –

- a) That approval be given to a fully funded injection of £1,375,503 into the 2009/12 Capital Programme from DEFRA government grant.
- b) That approval be given to the incurring of expenditure of £1,375,503 on the construction works relating to the scheme.

NEIGHBOURHOODS AND HOUSING

119 New Social Housing in EASEL

The Director of Environment and Neighbourhoods submitted a report providing details of a new funding opportunity which would enable two of the EASEL phase 1 sites to be brought forward for the provision of new social housing.

RESOLVED –

- a) That the construction of a 63 unit scheme within the EASEL area be authorised and that responsibility for the appropriate negotiations within

the funding approved in this decision be delegated to the Directors of Environment and Neighbourhoods, City Development and Assistant Chief Executive (Corporate Governance).

- b) That approval be given to an injection into the capital programme of £7,089,000 and that expenditure in the same sum be authorised for the building of 63 new social houses which will be funded from £3,509,000 of Homes and Communities Agency grant and £3,580,000 prudential borrowing funded from the Housing Revenue Account.

CHILDREN'S SERVICES

120 Proposal for Expansion of Primary Provision in the Gildersome Area

The Chief Executive of Education Leeds submitted a report on a proposed consultation exercise with respect to permanently expanding Gildersome Primary School by one form of entry with effect from 2011, as part of the remodelling work planned through the Primary Capital Programme.

In presenting the report the Executive Member (Learning) corrected a reference to a recommendation of the report as contained in the Executive Summary by deletion of the reference to 2012 and its replacement with 2011.

RESOLVED –

- a) That formal consultation be undertaken on the proposal to permanently expand Gildersome Primary School by one form of entry to two forms of entry with effect from September 2011.
- b) That a report on the outcome of the consultation be brought back to the Board in Spring 2010.

121 Design and Cost Report - Boston Spa Children's Centre

The Acting Chief Officer of Early Years and Integrated Youth Support Service Leeds submitted a report outlining proposals with respect to the development of Boston Spa Children's Centre.

RESOLVED – That approval be given to the transfer of £468,900 from the Phase 3 Children's Centre Parent (capital scheme 14778) and £100,000 from the GSSG Extended Services Parent 2008-2010 (capital scheme 14777), £100,000 from GSSG Quality and Access funding, £60,000 Section 106 monies, £105,000 Area Management funding, £20,000 of Youth Capital funding and that authority be given to incur expenditure on construction £668,300, equipment £30,000, and fees £155,600.

122 Multi-function centre: Co-Location Capital Grant

(a) Design and Cost Report: 'Wyke Beck Community Centre' Co-Location Capital Grant 2009/10 – 2010/11

The Director of Children's Services submitted a report on the proposed injection of the £3,335,000 Co-Location Capital Grant funding into the Council's capital programme and seeking authority to spend the capital monies on the 'Wyke Beck Community Centre' scheme.

RESOLVED – That the injection of capital expenditure in the sum of £3,335,000 into the capital programme be approved and that authority be given to spend in the same amount as set out in section 3 of the report.

(b) Lease of Land Adjoining the David Young Academy

The Director of Children's Services submitted a report on a request received from the David Young Community Academy for a lease of land associated with the Co-location scheme referred to in (b) above.

RESOLVED – That the request from the David Young Community Academy to lease the additional land on the terms outlined in the report be agreed and progressed.

DATE OF PUBLICATION: 6th November 2009

LAST DATE FOR CALL IN: 13th November 2009

(Scrutiny Support will notify Directors of any items called in by 12:00 noon on 16th November 2009)

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